

Checklist for Starting Your Campaign

www.ethics.state.tx.us/resources

[Local Filers](#)

1. File a campaign [treasurer appointment](#) with your local filing authority before you file an application for a place on the ballot, announce your intent to run for public office, or solicit or accept contributions or make expenditures.
2. If you plan to accept contributions, open a separate bank account that is separate from any other bank account you maintain.
3. Begin campaigning for elective office and obtain a place on the ballot. (Contact the Texas Secretary of State or your local elections official for information on ballot access.)
4. Check the filing deadlines and timely file all required campaign finance reports, which may include:
 - a. Semiannual reports due on January 15 of each year;
 - b. Semiannual reports due on July 15 of each year;
 - c. 30-day pre-election reports;
 - d. 8-day pre-election reports; and
 - e. Runoff reports.
5. Continue filing reports until you file a final report when you expect to have no reportable activity connected with your candidacy. (See Checklist for Ending my Campaign.)

[Starting and Ending My Campaign \(state.tx.us\)](#)