



*City of Pattison*

*P.O. Box 223*

*Pattison, TX 77466*

*281-934-3715*

*Website: [www.pattison.texas.gov](http://www.pattison.texas.gov)*

## City Council Meeting Minutes November 14, 2024

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### **I. Call Meeting to Order**

The City Council meeting of the Pattison City Council was called to order by Mayor Daphney Kirby at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1<sup>st</sup> Street, Pattison, Texas 77466.

#### **Members Present:**

Mayor Daphney Kirby, Councilmembers: Frank Cobio, Ken Coulter, Sandy Buller, Anissa McGowan

**Also, Present:** Tm Kirwin, City Attorney; Shanna O'Hara, for City Engineer; Lorene Hartfiel, City Secretary; Debra and Isarel Reyes, Ginger Nice, Josh Taylor, Charlie Keel, Rick MacDonald, Kris Winegar, Andrew Crofton, Kent Kirby, Richard Hood

### **II. Invocation**

Kris Winegar led the invocation.

### **III. Pledge of Allegiance**

Mayor Kirby led the pledges.

### **IV. Citizens Comments – No action can be taken.**

Ginger Nice - She is opposed to a code enforcement officer

Kris Winegar - She is opposed to a code enforcement officer.

Charlie Keel – He is opposed to a code enforcement officer.

Debra Reyes – She expressed concern regarding the condition of her neighbor's yard, which poses a health and safety risk for her family. She also expressed concern regarding zoning for the city.

Rick MacDonald - He expressed concern regarding the comments Councilmember Buller made on Facebook regarding code enforcement. He thinks that code enforcement is needed for the city.

### **V. Council to approve agenda and reordering, if necessary.**

Mayor Kirby asked for a motion for the Council to approve the agenda as presented. Councilmember McGowan made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.

### **VI. Declare Conflicts of Interest**

None declared.



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### **VII. Consent Agenda**

Mayor Kirby asked for a motion for the Council to approve the consent agenda as presented. Councilmember Buller made a motion that the consent agenda be approved as presented. Councilmember Coulter seconded the motion. The motion passed unanimously.

### **VIII. Business**

1. City of Pattison, LJA Engineer's Project Report.

Shanna O'Hara, LJA reported that LJA is finalizing the preliminary design and cost estimate for improvements along the City Park. They are working with contractors to get a cost estimate.

2. Council to discuss and take possible action regarding Code Enforcement.

Councilmember Cobio made a motion to schedule a workshop to discuss Ordinance 141 in regard to code enforcement. Councilmember Buller seconded the motion. The motion passed unanimously.

3. Council to discuss and take possible action regarding an Agenda Policy.

Councilmember Coulter made a motion to table this item. Motion died, lack of second. Councilmember McGowan made a motion to approve the Agenda Policy. Councilmember Buller seconded the motion. The motion passed as follows: Councilmembers McGowan and Buller voted in favor, Councilmember Coulter opposed, Councilmember Cobio abstained. Mayor Kirby had the tie breaker vote, in favor of the Agenda Policy.

4. Council to discuss and take possible action regarding the Opioid Settlement Funds.

Councilmember Coulter made a motion to purchase items that is allowed by law under the Opioid Settlement Funds to a jurisdiction that serves Waller County. Councilmember Buller seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding a Natural Gas Franchise Agreement.

No action was taken.

6. Council to discuss and take possible action regarding contract for electricity.

Councilmember McGowan made a motion to table this item until the December 2024 meeting. Councilmember Cobio seconded the motion. The motion passed unanimously.



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7. Council to discuss and take possible action on Ordinance regarding Records Retention.

Councilmember Buller made a motion to approve the Ordinance regarding Records Retention. Councilmember Coulter seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding the pre-award fee to GrantWorks for the BRIC grant application for a generator.

Councilmember Buller made a motion to table this item. Councilmember McGowan seconded the motion. The motion passed unanimously.

9. Council to discuss and take possible action regarding GLO (Texas General Land Office) New Disaster Recovery Reallocation Program (DRRP).

Councilmember Cobio made a motion to authorize the mayor and the mayor pro tem to apply for the grant. Councilmember Buller seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action regarding city hall renovations.

Councilmember Buller made a motion to table this item. Councilmember McGowan seconded the motion. The motion passed unanimously.

11. Mayor to give an update on and discussion of and possible action:

- a. Waller County Hazard Mitigation Plan (HMP)
- b. Hazard Mitigation Grant Program (HMGP – DR 4485) (City of Pattison Master Drainage Plan) update
  - A meeting will be scheduled for all drainage projects, with SPI, LJA, Kaluza.
- c. HGAC Solid Waste Citywide Cleanup Update– October 26, 2024.
  - The city partnered with Keep Pattison Beautiful.
- d. National Drug Take Back & Shred Day Update – October 26, 2024.
  - Stellar Bank donated the shred truck
  - Waller County Sheriff's Deputy collected the expired prescriptions and delivered them to DEA for destruction.
- e. Tree debris removal
  - The mayor is working on finding a tree service that has workman's comp.



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- f. Herbicide spraying
  - A list needs to be generated for Waller County regarding the areas that need to be sprayed.
- g. Upcoming Meetings

12. Request from council for future agenda items, announcements, comments.

**IX. Adjourn meeting**

The meeting was adjourned at 7:20 p.m.

  
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Mayor, Daphney Kirby

**Attest:**

  
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City Secretary, Lorene Hartfiel