



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

Special City Council Meeting Minutes July 18, 2024

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Daphney Kirby at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Daphney Kirby, Councilmembers: Joe Garcia, Frank Cobio, Ken Coulter, Sandy Buller, Anissa McGowan

Also, Present: Tim Kirwin, City Attorney; Lorene Hartfiel, City Secretary; Debra Reyes, Rick MacDonald, Charlie Keel

II. Invocation

Mayor Kirby led the invocation.

III. Pledge of Allegiance

Mayor Kirby led the pledges.

IV. Citizens Comments – No action can be taken.

Rick MacDonald - He was originally prepared to do a follow-up from his citizens comments at the April 25, 2024 City Council meeting. He received feedback that his 3 minutes would be better spent talking about Ordinance #137. He would like to give a shout out to Councilmembers Buller and Coulter for benching that. He was the Planning Commission President when they redid that. They redid that with two very specific safeguards. One was around the variance and how you define it, and the process of changing it or granting it. The other one was to put some checks and balance in the system. The checks and balance were to involve the Planning Commission. It gave the negotiators a chance to do what they need to do, but it needs to be bounced off this group. His displeasure with Maple Grove was not because he thinks the process was bad, but that it was the process was not followed. Of all the groups that were involved the Planning Commission was the only group that did what they were supposed to do. They received advice from the city attorney and the city engineer that it was in full compliance, and it is ready to go. The Planning Commission didn't buy it and said they were going to do their own due diligence and they came back with what they thought was a thorough review. Please take that into consideration when you are thinking about what really needs to be changed on Ordinance #137. When you do a look back on that I think you are going to find that the process wasn't the problem.

V. Council to approve agenda and reordering, if necessary.

Mayor Kirby asked for a motion for the Council to approve the agenda as presented. Councilmember Coulter made a motion that the agenda be approved as presented, seconded by Councilmember Buller. The motion passed unanimously.

VI. Declare Conflicts of Interest

None declared.



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VII. Consent Agenda

Mayor Kirby asked for a motion for the Council to approve the consent agenda as presented. Councilmember Garcia made a motion to approve the finance report for July 2024 separately and to approve the minutes and checks and payables for July 2024. Councilmember Cobio seconded the motion. The motion passed unanimously.

Councilmember Coulter made a motion to table the July 2024 finance report and bring it back to the next city council meeting. Councilmember Garcia seconded the motion. The motion passed unanimously.

VIII. Business

1. Council to discuss and take possible action regarding Maple Park Section 1 Preliminary Plat.

Councilmember Garcia made a motion to approve the Maple Park Section 1 Preliminary Plat. Councilmember Buller seconded the motion. The motion passed unanimously.

2. Council to discuss and take possible action to accept Special Warranty Deed from Woodmere Development.

Councilmember Garcia made a motion to accept the Special Warranty Deed from Woodmere Development. Councilmember Cobio seconded the motion. The motion passed unanimously.

3. Council to discuss and take possible action regarding a Hardship Mobile Home Extension Permit for 2509 Wilpitz Road.

Councilmember Garcia made a motion to approve the Hardship Mobile Home Extension Permit for 2509 Wilpitz Road for 180 days and this will be the final extension. Councilmember Cobio seconded the motion. The motion passed unanimously.

4. Council to discuss and take possible action regarding Waller County Economic Development Partnership membership.

Councilmember Garcia made a motion to table this item and invite WCEDP to a council meeting to discuss the advantages of being a part of the WCEDP. Councilmember Coulter seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding City of Pattison Equipment Use Policy.

Councilmember McGowan made a motion to adopt the City of Pattison Equipment Use Policy. Councilmember Buller seconded the motion. The motion passed unanimously.



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6. Council to discuss and take possible action regarding city hall renovation.

Councilmember Buller made a motion to table this item. Councilmember Coulter seconded the motion. The motion passed unanimously.

7. Council to discuss and take possible action regarding abandonment of an easement (alleyway on 6th Street). (*Councilmember Buller*)

Councilmember Buller asked if there is any objection to grouping lines 7, 8 and 9 together. Council had no objections.

Councilmember Garcia made a motion to table item 7, 8 and 9 until the next meeting and have the City Engineer present to give an update. Councilmember Buller seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding property line and ditch issue (Avenue H and 7th Street). (*Councilmember Buller*)

See Line 7.

9. Council to discuss and take possible action regarding City Engineer's proposed drainage projects priority list. (*Councilmember Buller*)

See Line 7.

10. Council to discuss and take possible action regarding Royal ISD 2024 Convocation event.

Councilmember Coulter made a motion to give 100 - \$5.00 off coupons for the Royal ISD 2024 Convocation to be used at Chepes Meat Market. Councilmember McGowan seconded the motion. Councilmember Garcia made a motion to amend and to give 100- \$10.00 off coupons for the Royal ISD 2024 Convocation to be used at Chepes Meat Market. Councilmember Buller seconded the motion. The motion passed with Councilmember Cobio abstaining and Councilmember Coulter opposing the motion.

11. Council to discuss and take possible action regarding TMLIRP Cyber Liability and Data Breach Response Interlocal Agreement.

Councilmember Garcia made a motion to approve the TMLIRP Cyber Liability and Data Breach Response Interlocal Agreement and to upgrade to the Pro-Core. Councilmember Buller seconded the motion. The motion passed unanimously.



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12. Council to discuss and receive a Texas Water Development Board Update.
(*Councilmember Garcia*)

Councilmember Garcia gave an update on a program he attended regarding water development projects that are developed for small rural, first-time communities and encouraged the council to look at the Texas Water Development Board opportunities.

13. Council to discuss and take possible action regarding Debris Monitoring and Debris Management. (*Councilmember Garcia*)

Councilmember Garcia discussed Debris Monitoring and Debris Management and that an existing contract needs to be in place to be able to be reimbursed by the State or Federal Government. A buy board can be used, but having a contract in place with a contractor that the city knows will be able to help when needed.

No action taken.

14. Council to discuss and take possible action regarding the City of Pattison's Christmas Event, December 10, 2024.

Councilmember Garcia made a motion to have the Christmas Event at the Pattison Area Volunteer Fire Department on December 10, 2024. Councilmember McGowan seconded the motion. The motion passed unanimously.

15. Council to discuss and take possible action regarding a Zoning Workshop.

Councilmember McGowan made a motion to schedule a Zoning Workshop on August 21, 2024 at 6 p.m. Councilmember Buller seconded the motion. The motion passed with 4 councilmembers approving and Councilmember Garcia abstaining.

16. Council to discuss and take possible action regarding FY 24-25 Budget Workshop.

Councilmember Buller made a motion to schedule the FY 24-25 Budget Workshop for August 29, 2024 at 6 p.m. Councilmember Cobio seconded the motion. The motion passed unanimously.

17. Mayor to give an update on and discussion of:

- a. Kickoff update for Hazard Mitigation Grant Program (HMGP – DR 4485) (City of Pattison Master Drainage Plan)
 - TDEM and GrantWorks Kickoff was on July 15, 2024
- b. Livable Center Update
 - The application has been turned in.



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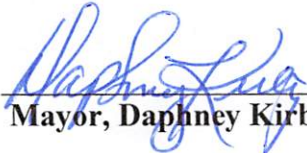
- c. Municipal Development Board meeting
 - Meeting, August 1, 2024 at 6 p.m.
- d. Update on Royal Road Brush & Tree Removal
 - Byron Bruess has had equipment failure and will try to get it done as soon as possible.
- e. Update on ROW mowing
 - Mowing should begin at the end of July, 2024.
- f. Texas Municipal League (TML) Conference-October 9-11, 2024
 - The conference registration opens on July 23, 2024. Council to contact the City Secretary if they would like to attend.
- g. Hurricane Beyrl update
 - The community came together to help each other.
 - There will be funding opportunities available.

18. Request from council for future agenda items, announcements, comments.

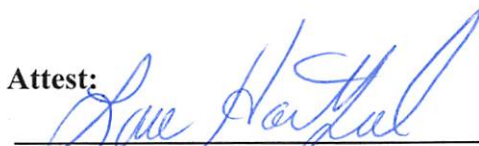
- Record Retention Policy (Councilmember Garcia)
- City Engineer City Drainage Projects
- Debris Management

X. Adjourn meeting.

The meeting was adjourned at 7:49 p.m.



Mayor, Daphney Kirby

Attest: 

City Secretary, Lorene Hartfiel