



*City of Pattison*

*P.O. Box 223*

*Pattison, TX 77466*

*281-934-3715*

*Website: [www.pattison.texas.gov](http://www.pattison.texas.gov)*

**City Council Meeting Minutes June 13, 2024**

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**I. Call Meeting to Order**

The City Council meeting of the Pattison City Council was called to order by Mayor Daphney Kirby at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1<sup>st</sup> Street, Pattison, Texas 77466.

**Members Present:**

Mayor Daphney Kirby, Councilmembers: Joe Garcia, Frank Cobio, Ken Coulter, Sandy Buller

**Not Present:**

Anissa McGowan

**Also, Present:** Tim Kirwin, City Attorney; Lorene Hartfiel, City Secretary; Lya Coulter, Debra Reyes

**II. Invocation**

Mayor Kirby led the invocation.

**III. Pledge of Allegiance**

Mayor Kirby led the pledges.

**IV. Citizens Comments – No action can be taken**

None

**V. Council to approve agenda and reordering, if necessary.**

Mayor Kirby asked for a motion for the Council to approve the agenda as presented. Councilmember Garcia made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.

**VI. Declare Conflicts of Interest**

None declared.

**VII. Consent Agenda**

Mayor Kirby asked for a motion for the Council to approve the consent agenda as presented. Councilmember Coulter made a motion that the consent agenda be approved as presented. Seconded by Councilmember Garcia. The motion passed unanimously.

**VIII. Business**

1. Public Hearing regarding proposed changes to the Subdivision Ordinance (Ordinance No. 137).

Mayor Kirby opened the Public Hearing on proposed changes to the Subdivision Ordinance (Ordinance No. 137) at 6:04 p.m.

Debra Reyes – Concerned about relying only on the City Engineer to approve the Plats.



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Ken Coulter – Concerned that if the Planning Commission will not be approving the Plats, he would like the City Engineer to make the recommendation to the city council to still have a say in the approval process.

City Attorney Kirwin – Stated that removing the Planning Commission and keeping the approval process through the City Council could work but will have to research the new law that was passed this past legislative session.

Debra Reyes – Does this involve the ETJ and the City Limits? City Attorney Kirwin responded that it includes all plats. She is concerned that if the city engineer does not live in Pattison, they will not have the best interest of the city. City Attorney Kirwin responded that the City Engineer is an officer by statute and has a fiduciary duty to the city. Debra Reyes disagrees with that statement.

Debra Reyes – Does not agree that the Planning Commission should be taken out of the approval process. She hopes that that council does the best thing for the city, not what they want, not what she wants, not what the neighbor down the street wants, not what the lawyer wants or anybody else. She is asking that you all do the right thing for the city and its residents.

City Attorney Kirwin asked to be clear for the record that he never wants anything for the city except legal compliance.

Ginger Nice stated that she moved out here because we do not like to be told what to do.

Mayor Kirby closed the Public Hearing on proposed changes to the Subdivision Ordinance (Ordinance No. 137) at 6:19 p.m.

2. Council to discuss and take possible action to amend Ordinance #137.

Councilmember Coulter made a motion to table this item. Councilmember Garcia seconded the motion. The motion passed with 3 members for and Councilmember Buller opposed.

3. Council to discuss and take possible action on a Resolution regarding amending Bank signatories.

Councilmember Garcia made a motion to adopt Ordinance #184-2024 to amend the Bank Signatories. Councilmember Cobio seconded the motion. The motion passed unanimously.



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4. Council to discuss and take possible action on amending the Authorized Representatives for the TexPool account.

Councilmember Garcia made a motion to amend the Authorized Representatives for the TexPool account. Councilmember Coulter seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action to transfer \$250,000.00 from the Reserve account to the TexPool account.

Councilmember Buller made a motion to transfer \$250,000.00 from the Reserve account to the TexPool account. Councilmember Cobio seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding Azalea (Maple Grove) Section 1 Final Plat.

Councilmember Garcia made a motion to approve Azalea (Maple Grove) Section 1, Final Plat with the amended language to the end of Plat note No. 9A: ***“The City will not consider taking over street maintenance until such time the subdivision is annexed into the City Limits. Until such time, the streets shall be owned and maintained by the Developer until acceptance by the County.”*** Councilmember Buller seconded the motion. The motion passed unanimously.

7. Council to discuss and take possible action regarding Azalea (Maple Grove) Section 3 Final Plat.

Councilmember Garcia made a motion to approve Azalea (Maple Grove) Section 3, Final Plat with the amended language to the end of Plat note No. 9A: ***“The City will not consider taking over street maintenance until such time the subdivision is annexed into the City Limits. Until such time, the streets shall be owned and maintained by the Developer until acceptance by the County.”*** Councilmember Coulter seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding Azalea (Maple Grove) Development conveyance of the donated site to the City. (Councilmember Garcia)

Councilmember Cobio made a motion to authorize Councilmember Garcia to work on a proposal with Waller-Harris ESD 200, Pattison Area Volunteer Fire Department and Maple Grove Development regarding the Azalea (Maple Grove) Development conveyance of the donated site to the City. Councilmember Coulter seconded the motion. The motion passed unanimously.





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9. Council to discuss and take possible action regarding Pattison Farms (Woodmere) Development conveyance of the donated site to the City. (Councilmember Garcia)

Councilmember Coulter made a motion to authorize Councilmember Garcia to work on a proposal for the Pattison Farms (Woodmere) Development conveyance of the donated site to the City. Councilmember Cobio seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action regarding a CenterPoint Natural Gas Franchise Agreement. (Councilmember Garcia)

Councilmember Cobio made a motion to authorize Councilmember Garcia to meet with CenterPoint Energy regarding a Natural Gas Franchise Agreement. Councilmember Buller seconded the motion. The motion passed unanimously.

11. Council to discuss and take possible action regarding street signs. (Councilmember Buller)

Councilmember Garcia made a motion to authorize Councilmember Buller to research the street signs and to bring a recommendation back to the council. Motion died for lack of second.

No action was taken.

12. Council to discuss and take possible action regarding the city's logo.

No action was taken.

13. Council to discuss and take possible action regarding a Livable Centers Workshop.

Councilmember Garcia made a motion to schedule a Livable Centers Workshop. Councilmember Cobio seconded the motion. The motion passed with 3 in favor and Councilmember Coulter abstained.

14. Council to discuss and take possible action regarding a Townhall meeting on current and future developments. (Councilmember Buller)

No action was taken.

15. Council to discuss and take possible action regarding a Zoning Workshop.

Councilmember Garcia made a motion to schedule a Zoning Workshop. Councilmember Buller seconded the motion. The motion passed unanimously.



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16. Council to discuss and take possible action regarding a 4<sup>th</sup> of July event.

Councilmember Garcia made a motion to authorize Mayor Kirby to organize a 4<sup>th</sup> of July event. Councilmember Cobio seconded the motion. The motion passed unanimously.

17. Council to discuss and take possible action regarding video recording of city council meetings.

No action was taken.

18. Council to discuss and take possible action regarding establishing a social media account for the city.

No updates.

No action was taken.

19. Council to discuss and take possible action regarding city hall renovation.

No action was taken.

20. Mayor to give an update on and discussion of:

- a. FEMA Financial Assistance  
Waller County Disaster Declaration-Residents can apply for assistance.
- b. Waller County Hazard Mitigation Plan (HMP)  
(The Waller County Emergency Management Plan)  
Waller County is working on the plan draft, and it should be ready in August.
- c. Hazard Mitigation Grant Program (HMGP – DR 4485) (City of Pattison Master Drainage Plan) update.  
The city has received the award letter to receive up to \$100,000.00. A kickoff meeting will be scheduled with TDEM and with GrantWorks.
- d. Update on Royal Road Brush & Tree Removal  
Bruess Tree Service is behind because of equipment problems and then the storm clean up. He will keep the office updated.
- e. Update on Royal Road, Durkin Road, and Vogel Lane pothole repair.  
Sealy Paving will begin filling the potholes on June 17, 2024. They will take two days.
- f. Workflow processes  
Mayor Kirby talked about a workflow to show the progress with projects.



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**IX. EXECUTIVE SESSION:**

The Executive Session of the City Council was called to order by Mayor Kirby at 7:37 p.m.

**Texas Government Code, Section 551.071 CONSULTATION WITH ATTORNEY;** The City Council will meet in closed session to seek the advice of its attorney on a matter in which the duty of the attorney to the body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter, being Texas Government Code, Chapter 551.

- City Attorney

**Texas Government Code, Section 551.074, PERSONELL MATTERS:** to deliberate the appointment, employment, evaluation, and duties of an employee.

- City Secretary

The Executive Session was adjourned at 7:52 p.m.

**IX. Reconvene:**

Reconvene into regular session and consider action, if any, on items discussed in Executive Session.

21. Council to discuss and take possible action on legal services Ordinance.

Councilmember Garcia made a motion to adopt an Ordinance for legal services. Councilmember Buller seconded the motion. The motion passed unanimously.

22. Council to discuss and take possible action regarding City Secretary pay rate increase.

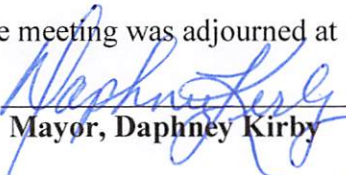
Councilmember Buller made a motion to approve a pay rate increase for the City Secretary from \$25.00 per hour to \$30.00 per hour. Councilmember Garcia seconded the motion. The motion passed unanimously.

23. Request from council for future agenda items, announcements, comments.

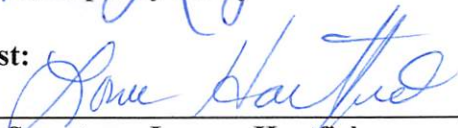
- Regional Transportation Plan Deadline
- Municipal Development District Meeting
- Next City Council meeting will be July 18, 2024

**X. Adjourn meeting.**

The meeting was adjourned at 8:15 p.m.

  
\_\_\_\_\_  
Mayor, Daphney Kirby

Attest:

  
\_\_\_\_\_  
City Secretary, Lorene Hartfiel