



City of Pattison  
P.O. Box, Pattison, TX 77466  
Office: (281) 934-3715  
<https://pattison.texas.gov>

## **FINAL PLAT CHECKLIST**

*Ordinance 137*

The following steps must be completed, and the items must be submitted for the application to be deemed complete and processed:

<b><u>Applicant</u></b>	<b><u>City of Pattison</u></b>
<input type="checkbox"/>	<input type="checkbox"/> A completed application form
<input type="checkbox"/>	<input type="checkbox"/> Payment of all applicable fees
<input type="checkbox"/>	<input type="checkbox"/> Tax Certificates
<input type="checkbox"/>	<input type="checkbox"/> Transmittal Letter
<input type="checkbox"/>	<input type="checkbox"/> Current title commitment of specific tract of land
<input type="checkbox"/>	<input type="checkbox"/> Resolution of any contingency items recommended by the Commission
<input type="checkbox"/>	<input type="checkbox"/> Performance bonds, letter of credit for the cost of the public improvements, or assurance of completion of the public improvements
<input type="checkbox"/>	<input type="checkbox"/> Final Plat and construction plans (or as a minimum requirement, the final utility layout showing the sizes and depths of all utilities as well as street widths)
<input type="checkbox"/>	<input type="checkbox"/> Final plat must be prepared by a registered professional land surveyor
<input type="checkbox"/>	<input type="checkbox"/> Submit Plat electronically (AutoCAD, .DWG, or compatible .DXF file) along with ten (10) printed hard copies on legible format on a good grade blue line or black line paper size 22" x 34" and at a scale no larger than 1" = 100'
<input type="checkbox"/>	<input type="checkbox"/> The final plat cannot be submitted for City Council approval until detailed engineering plans have been submitted for approval by the City Engineer

Date Received: \_\_\_\_\_ Reviewer: \_\_\_\_\_ Date Returned: \_\_\_\_\_



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### Plan Review Fees (Plat)

Type	Fee
Land Plan or Conceptual Plan	\$500.00 plus \$10.00 per acre
Preliminary Plat, Residential	\$750.00 plus \$2.00 per lot plus \$50.00 per acre
Preliminary Plat, Commercial or other	\$750.00 plus \$50.00 per acre
Preliminary Plat, Multi Family	\$750.00 plus \$10.00 per unit
Final Plat, Multi Family	\$500.00 plus \$10.00 per unit
Final Plat, Residential	\$500.00 plus \$50.00 per acre
Final Plat, Commercial or other	\$500.00 plus \$50.00 per acre
Plat Amendment, Replat, Short Form Plat or Minor Plat	\$350.00
Variance Request	\$250.00 per each individual item
<b>Infrastructure Plan Review Fees</b>	
a. <u>Initial Submittal</u>	
(1) 0-5.99 Acres	\$300.00
(2) 6.0 – 15.99 Acres	\$350.00
(3) 16.0 – 99.99 Acres	\$400.00
(4) 100 Acres or More	\$600.00
b. <u>First Submittal</u>	
(1) 0-5.99 Acres	\$150.00
(2) 6.0 – 15.99 Acres	\$115.00
(3) 16.0 – 99.99 Acres	\$200.00
(4) 100 Acres or More	\$300.00

Approved by City Council March 14, 2024

Ordinance 176-2024