



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: [www.pattison.texas.gov](http://www.pattison.texas.gov)

**Special City Council Meeting Minutes May 16, 2024**

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**I. Call Meeting to Order**

The Special City Council meeting of the Pattison City Council was called to order by Mayor Daphney Kirby at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1<sup>st</sup> Street, Pattison, Texas 77466.

**Members Present:**

Mayor Daphney Kirby, Councilmembers: Joe Garcia, Frank Cobio, Ken Coulter, Sandy Buller, Anissa McGowan

**Also, Present:** Tim Kirwin, City Attorney; Lorene Hartfiel, City Secretary; Kent Kirby, Rick MacDonald, Lya Coulter, Debra Reyes, Israel Reyes

**II. Pledge of Allegiance**

Mayor Garcia led the pledges.

**III. Citizens Comments – No action can be taken**

None

**IV. Council to approve agenda and reordering, if necessary.**

- V. Mayor Kirby asked for a motion for the Council to approve the agenda as presented. Councilmember Garcia made a motion that the agenda be approved as presented, seconded by Councilmember Buller. The motion passed unanimously.

**VI. Declare Conflicts of Interest**

None declared.

**VII. Consent Agenda**

Mayor Kirby asked for a motion for the Council to approve the consent agenda as presented. Councilmember Garcia made a motion that the consent agenda be approved as presented. Seconded by Councilmember Buller. The motion passed unanimously.

**VIII. Business**

1. Mayor Kirby to address the council with introductory welcome remarks.

Mayor Kirby addressed the council with introductory welcome remarks.

2. Council to discuss and take possible action to appoint Councilmember Position #5.

Mayor Kirby made a recommendation to nominate Randall Flowers for Councilmember Position #5. No motion was made. Councilmember Buller made a motion to nominate Anissa McGowan for Councilmember Position #5. Councilmember Garcia seconded the motion. The motion passed with 3 councilmembers for and 1, Councilmember Coulter, opposed.



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3. Council to discuss and take possible action to elect a Mayor Pro-Tem.

Councilmember Buller made a motion to appoint Councilmember Garcia for Mayor Pro Tem. Councilmember Coulter seconded the motion. The motion passed 4 councilmembers for and 1 abstained, Councilmember Garcia.

4. Council to discuss and take possible action to adopt an Ordinance appointing a Municipal Development District Board of Directors.

Councilmember Garcia made a motion to adopt Ordinance 181-2024 appointing a Municipal Development District Board of Directors and to appoint the City Council members as the Board of Directors and will be appointed to the corresponding position that is currently held. Councilmember Buller seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action to change council emails.

Councilmember Garcia made a motion to change the council emails from the councilmember position 3 to their first and last name. Councilmember Coulter seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding laptops, computers, cell phones, and/or tablets for councilmembers.

Councilmember Buller made a motion for the city to purchase a tablet or a notebook for each councilmember to retrieve documents and emails and an option for a cell phone if needed. Councilmember Cobio seconded the motion. The motion passed unanimously.

7. Council to discuss and take possible action to amend Ordinance #137.

Councilmember Buller made a motion to table this item. Councilmember Coulter seconded the motion. The motion passed unanimously.

8. Councilmember Garcia to give an update on recent H-GAC activity and upcoming dates.

Councilmember Garcia reported that H-GAC will be scheduling a pop-up meeting July 18, 2024.

9. Council to discuss and take possible action regarding City Cleanup dates for the H-GAC Solid Waste Grant.

No action.



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10. Council to discuss and take possible action regarding city hall renovation.

Councilmember Garcia made a motion to appoint Councilmember Coulter to take the lead on the city hall renovation. Councilmember Cobio seconded the motion. Councilmember Buller amended the motion to include all phases of the renovation. Councilmember Garcia seconded the amended motion. The motion passed unanimously.

11. Mayor to give an update on and discussion of:

- a. H-GAC Livable Centers Notice of Intent
  - The Notice of Intent was submitted on May 9, 2024
- b. Waller County Hazard Mitigation Plan (HMP)
  - This is the emergency mitigation plan for the county and cities. This should be completed by September, and it affects the City's ability to apply for grants that has to do with emergency management.
- c. Hazard Mitigation Grant Program (HMGP – DR 4485) (City of Pattison Master Drainage Plan) update
  - The city is still waiting for the award letter from TDEM.
- d. FM 362 and Clapp Road Drainage
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- e. Update on Royal Road Brush & Tree Removal
  - Bruess Tree Service is behind schedule because of equipment issues. They will keep us updated.
- f. Update on Royal Road, Durkin Road, Vogel Lane, and Wilpitz pothole repair
  - Sealy Paving is behind schedule because of weather issues.

### **IX. Executive Session:**

The Executive Session of the City Council was called to order by Mayor Kirby at 7:14 p.m.

**Texas Government Code, Section 551.071 CONSULTATION WITH ATTORNEY;** The City Council will meet in closed session to seek the advice of its attorney on a matter in which the duty of the attorney to the body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

The Executive Session was adjourned at 7:45 p.m.



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**X. Reconvene:**

Reconvened into Regular session at 7:46 p.m. to discuss and take possible action on any item discussed in closed, executive session.

No action taken.

12. Request from council for future agenda items, announcements, comments.

Agenda items are due to the city secretary the Wednesday before the city council meeting.

**X. Adjourn meeting.**

The meeting was adjourned at 7:47 p.m.

  
\_\_\_\_\_  
Mayor, Daphney Kirby

Attest:

  
\_\_\_\_\_  
City Secretary, Lorene Hartfiel