



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

Planning Commission Meeting Minutes: April 23, 2024

I. Call Meeting to Order

A meeting of the Planning Commission was called to order Tuesday, April 23, 2024, at 6:30 p.m. at **CITY HALL OF PATTISON, 3410 FIRST STREET, Pattison, Texas 77466.**

Members Present: Lya Coulter, Josh Taylor, Debra Reyes, Rick MacDonald, Princella Lazard

Not Present: Lee Kosina

Also Present: Joe Garcia, Mayor; Daphney Kirby, Councilmember; Lorene Hartfiel, City Secretary

II. Pledge of Allegiance

III. Citizens Comments – No action can be taken:

Citizens who desire to address the Planning Commission will be limited to Three (3) Minutes.
None

IV. Declare Conflicts of Interest

None

V. Planning Commission to approve agenda.

Josh Taylor made a motion to approve the agenda. Princella Lazard seconded the motion. The motion passed unanimously.

VI. Approve Minutes

Josh Taylor made a motion to approve the March 26, 2024 minutes. Rick MacDonald seconded the motion. The motion passed unanimously.

Lya Coulter asked for a motion to approve the March 28, 2024 minutes. Rick MacDonald requested that the letter from the Planning Commission to City Council be attached to the minutes. Lya Coulter made a motion to table the approval of the minutes to receive clarification from the City Attorney regarding attaching the letter to the minutes. Rick MacDonald seconded the motion. The motion passed unanimously.

Rick MacDonald made a motion for the March 26, 2024 minutes to be re-addressed and table the approval of those minutes also. Lya Coulter will seek clarification from the City Attorney. Josh Taylor seconded the motion. The motion passed unanimously.

VII. Business

1. Review and discuss amendment(s) to Maple Grove Development Agreement.

The final copy of the Maple Grove Development Agreement is not available yet for review. Coulter will get an update from the City Attorney.

No action was taken.



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

Planning Commission Meeting Minutes: April 23, 2024

2. Review and discuss amendment(s) to Woodmere Development Agreement.

The final copy of the Woodmere Development Agreement is not available yet for review.

No action taken.

3. Review and discuss Planning Commission Checklist.

MacDonald suggested adding permits to the checklist.
The checklist is for the Planning Commission use only.

4. Review and discuss discrepancies in Ordinance #137.

MacDonald asked to get confirmation from the City Council before time is spent updating the ordinance.

Taylor's suggestion is to look at the lot width definition and wording on Parks & Parkland.

MacDonald would like the open space and parking to be questioned.

Taylor made a motion to table the discussion until the Commission receives answers and direction from City Council. Lazard seconded the motion.

5. Review and discuss draft zoning document.

Commission will continue to go through the draft for the next few meetings.

6. Discussion of Livable Centers.

No action taken.

7. Discuss and take possible action regarding changes to the meeting schedule.

Additional meetings to be scheduled for the next three months:

May 8 & 28

June 12 & 25

July 10 & 23

August 14 & 27 (if needed)

MacDonald made a motion to schedule additional meetings as stated above. Taylor seconded the motion. The motion passed unanimously.



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

Planning Commission Meeting Minutes: April 23, 2024

8. Request from Commission for future agenda items, announcements, comments.
- Future agenda items:
 - Sign Ordinance was discussed in the past, with suggestions for City Council. Need to address and submit to City Council recommendations and changes.
 - MacDonald would like to know how information from Planning Commission to City Council is handled.
 - MacDonald would like to have a discussion regarding City Council feedback to Planning Commission.

VIII. Adjourn meeting.

The meeting was adjourned at 8:44 p.m.

Chair, Lya Coulter

Debra Reyes Planning Commission Secretary

Attest:

Lorene Hartfiel City Secretary