



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes April 18, 2024

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:05 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Ken Coulter, Sandy Buller, Frank Cobio, Daphney Kirby.

Also, Present: Tim Kirwin, City Attorney; Lorene Hartfiel, City Secretary; Heather Delso & Lyssa Zettel, Seidel Schroeder; Jack Duran, LDD Blueline; Andrew Rue and Justin Wagner, Woodmere Development; Andrew Vaughn, Russ Walker, Maple Grove Development; Jennifer Curtis, META + Design; Kent Kirby, Stephanie Sturm, Rick MacDonald, Charlie Keel.

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

None

IV. Council to approve agenda and reordering, if necessary.

Mayor Garcia asked for a motion for the Council to reorder the agenda as follows: move agenda item #11 and #12 to after #4 with executive session following #4 and then continue with the rest of the agenda as presented. Councilmember Buller made a motion that the agenda be reordered as presented, seconded by Councilmember Kircher. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kirby made a motion that the consent agenda be approved as presented with the amendments to the invoices (LJA Invoice for \$2,492.95). Seconded by Councilmember Kircher. The motion passed unanimously.

VII. Business

1. Seidel Schroeder to present the FY 22-23 Audit and City Council action on same.

Heather Delso from Seidel Schroeder presented the FY 22-23 Audit.

Councilmember Kirby made a motion to approve the FY22-23 Audit as presented by Heather Delso from Seidel Schroeder. Councilmember Buller seconded the motion. The motion passed unanimously.



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2. City Engineer Craig Kalkomey to give update on drainage projects (Ave H, Ave I, 6th and 7th Streets).

City Engineer Kalkomey gave an update on drainage projects for Ave H, Ave I, 6th and 7th Streets. The original proposal was for half the block, the new proposal has been expanded to survey the entire block and the proposal will be higher than presented at last meeting (\$3,100.00) to cover the entire block in the amount of \$6,500.00. He also stated that the city has received notice from TDA that it is looking favorable for the CDBG grant. That could take a while to receive the grant. The options are to do the survey now and that would free up the grant funds to be used for construction. With the completed survey the project can be broken into phases. The survey will be helpful for the CDBG grant. The project can be broken into phases as needed.

No action was taken.

3. Council to discuss and take possible action regarding City Hall Renovations.

Jack Duran, LDD BlueLine, presented a plan for the city hall renovation.

Councilmember Buller made a motion to approve the plan for the city hall renovation. Councilmember Kircher seconded the motion. The motion passed unanimously.

4. Council to discuss and take possible action regarding Keep Pattison Beautiful (KPB) projects.

Stephanie Sturm, Chair for KPB discussed proposed projects that the KPB would like to work on for the city. The funds used will be from the KPB fundraiser. 1) The announcement board by the post office. 2) Replace the flagpole at the city hall. 3) Beautification of the city park by adding plants. They will not be doing anything with the equipment.

Councilmember Kirby made a motion to approve the proposed projects as mentioned above. Councilmember Cobio seconded the motion. The motion passed unanimously.

11. Council to discuss and take possible action regarding the Woodmere Development Agreement Amendment.

Andrew Rue representing Woodmere Development, discussed Pattison Farms, 900 acres, located at FM 362, Morton, Neuman and Gassner Lane.

Mayor Garcia asked for a motion to postpone discussion until after the executive session. Councilmember Coulter made a motion to postpone discussion until after the executive session. Councilmember Buller seconded the motion. The motion passed unanimously.



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VIII. Executive Session:

1. **Texas Government Code, Section 551.071 CONSULTATION WITH ATTORNEY;** The City Council will meet in closed session to seek the advice of its attorney on a matter in which the duty of the attorney to the body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

The Executive Session of the City Council was called to order by Mayor Garcia at 7:29 p.m. to discuss the Woodmere Development Agreement Amendment.

The Executive Session was adjourned at 7:52 p.m.

IX. Reconvene:

Reconvened into Regular session at 7:53 p.m. to discuss and take possible action on any item discussed in closed, executive session.

X. Business

11. Council to discuss and take possible action regarding the Woodmere Development Agreement Amendment.

Councilmember Buller made a motion to approve the Woodmere Development Agreement Amendment. Councilmember Kircher seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action regarding the Maple Grove Development Agreement.

Russ Walker representing Maple Grove Development Group, gave a presentation of the Maple Grove Development that is 270 acres, located North of Morton Road and Stalknecht Road and Maple Park Development that is 150 acres located in Brookshire's ETJ and they are asking to be removed from Brookshire's ETJ and be put into Pattison's ETJ.

Mayor Garcia asked for a motion to postpone discussion until after the executive session. Councilmember Buller made a motion to postpone discussion until after the executive session. Councilmember Kircher seconded the motion. The motion passed unanimously.

XI. Executive Session:

1. **Texas Government Code, Section 551.071 CONSULTATION WITH ATTORNEY;** The City Council will meet in closed session to seek the advice of its attorney on a matter in which the duty of the attorney to the body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.



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The Executive Session of the City Council was called to order by Mayor Garcia at 8:07 p.m. to discuss the Maple Grove Development Agreement Amendment.

The Executive Session was adjourned at 8:38 p.m.

XII. Reconvene:

Reconvened into Regular session at 8:39 p.m. to discuss and take possible action on any item discussed in closed, executive session.

XIII. Business

12. Council to discuss and take possible action regarding the Maple Grove Development Agreement.

Councilmember Buller made a motion to approve the Maple Grove Development Agreement Amendment with the possible change on the sidewalk encroachment language that the City Attorney will work on with the Maple Grove attorney. Councilmember Kircher seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action on election canvass meeting and May City Council meeting dates and times.

Councilmember Buller made a motion to schedule the Canvass of General Election for May 13, 2024 at 6 p.m. and the Special City Council meeting on May 16, 2024 at 6 p.m. Councilmember Coulter seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding Houston Galveston Area Council (HGAC) Community and Environmental Subrecipient Agreement.

Councilmember Buller made a motion to approve the Houston Galveston Area Council (HGAC) Community and Environmental Subrecipient Agreement, for city cleanups. Councilmember Kircher seconded the motion. The motion passed unanimously.

7. Council to discuss and take possible action regarding HGAC Livable Centers Notice of Intent.

Councilmember Buller made a motion to submit a Notice of Intent for HGAC Livable Centers. Councilmember Kirby seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding pothole repairs for Royal Road, Durkin Road, Vogel Lane, Wilpitz Road and Ave I (5th Street to 7th Street) overlay.

Councilmember Kircher made a motion to approve the pothole repairs for Royal Road, Durkin road, Vogel Lane and Wilpitz Road and to wait on Ave I (5th Street to 7th Street) overlay until after the survey is complete. Councilmember Coulter seconded the motion. The motion passed unanimously.



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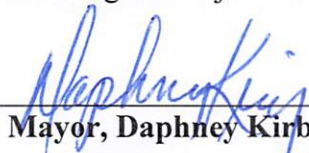
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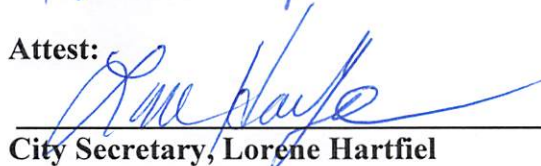
9. Council to discuss and take possible action regarding brush and tree removal on Royal Road. Councilmember Kirby made a motion to approve a quote of \$475.00 from Byron Bruess Tree Service for brush and tree removal on Royal Road. Councilmember Kircher seconded the motion. The motion passed unanimously.
10. Mayor to give an update on and discussion of:
 - a. Waller County Hazard Mitigation Plan (HMAP) Public Hearings
 - A Public Hearing to be held on May 8th at 5 p.m. at the Waller Community Center.
 - b. Hazard Mitigation Plan (HMP) update
 - The city is still waiting for the approval letter from FEMA.
 - c. TXCDBG 21-22 Waterline update
 - Pattison Water Supply has agreed to pay half of the Special Services Survey charge from Quiddity Engineering.
 - d. Discuss upcoming Waller ESD Sales Tax Election
 - e. FM 362 and Clapp Road Drainage
 - Encouraging the council to go look at this area after a rain. There is more water now than there ever has been.
13. Council to discuss and take possible action on Special Meeting date and time. A special meeting is scheduled for Thursday, April 25, 2024 at 6 p.m.
14. Request from council for future agenda items, announcements, comments.

X. Adjourn meeting.

The meeting was adjourned at 8:54 p.m.



Mayor, Daphney Kirby

Attest:


City Secretary, Lorene Hartfiel