



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes February 8, 2024

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:13 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Frank Cobio, Wayne Kircher, Ken Coulter, Sandy Buller, Daphney Kirby

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; City Engineer, Craig Kalkomey; Shana O'Hara, LJA Engineering; Rick MacDonald, Lya Coulter, Debra Reyes

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

Sherryl Ha – Campaigning for Waller County District Attorney

Rick MacDonald – Asking for ordinance enforcement regarding the property on FM 359 next to Chepe's that has a lot of trucks parked on it. Developments on Clapp Road that are not permitted and a storage facility with some containers. There was a meeting about the renovation of the city hall a month ago and no progress has been made. He thinks the offices and the bathrooms need to be completed.

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Buller made a motion that the agenda be approved as presented, seconded by Councilmember Kirby. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Buller made a motion that the consent agenda be approved as presented. Seconded by Councilmember Kircher. The motion passed unanimously.

VII. Business

1. Council to discuss and take possible action regarding an Ordinance for Building Permit Fees and Administrative Fees.

The City Secretary gave a report that the permit fees and the inspections fees come out fairly even, and no change in the fees is needed. She did suggest that an administrative fee be added to cover the time for processing the permit application.



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Councilmember Kircher asked for an inspection of the culvert and driveway to be done before a certificate of occupancy is released.

The mayor suggested a penalty for any permitted work that is done without a permit from the city.

The city attorney suggested that the new schedule of fees be done as an ordinance.

No action taken.

2. Council to discuss and take possible action regarding Maple Grove Final Plat for Section 1.

No action taken.

3. Report by City Engineer on drainage projects and council to discuss and take possible action on drainage projects.

Shanna O'Hara, LJA Engineering gave a report that Oak Meadows Drainage Project is complete. Councilmember Kircher stated that Oak Meadows has paid half of the invoice directly to the contractor.

Councilmember Coulter stated that he is still waiting for the drainage priority list. The mayor stated that the information will be provided to the council.

No action taken.

4. Council to discuss and take possible action regarding Royal ISD Transportation Appreciation Week.

Councilmember Coulter made a motion to give \$10.00 off coupons to be used at Patti's Diner with an expiration date of March 31, 2024, for Royal ISD Transportation Appreciation Week, not to exceed \$700.00. Councilmember Kirby seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding 10th Annual Just Ride for a Just Cause Charity Bike Ride, Saturday, March 23, 2024.

Councilmember Coulter made a motion to approve the 10th Annual Just Ride for a Just Cause Charity Bike Ride route, Saturday, March 23, 2024. Councilmember Buller seconded the motion. The motion passed unanimously.



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6. Council to discuss and take possible action regarding the HHW Grant Trash Pickup.

No action taken.

7. Council to discuss and take possible action regarding animal control.

Councilmember Kirby gave a report regarding animal control. She compared Waller County Animal Control and Rescues.

Mayor Garcia stated that animal control Ordinance #107 and the new agreement for animal control with Waller County is being reviewed by the city attorney.

No action taken.

8. Council to Order an Election for May 4, 2024.

Councilmember Buller made a motion to Order an Election for the May 4, 2024, General Election. Councilmember Kirby seconded the motion. The motion passed unanimously.

9. Council to discuss and take possible action on a RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH WALLER COUNTY ELECTIONS FOR THE MAY 4, 2024 ELECTION.

Councilmember Buller to authorize a RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH WALLER COUNTY ELECTIONS FOR THE MAY 4, 2024 ELECTION. Councilmember Kircher seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action regarding design and architectural services for City Hall Renovation.

11. Council to discuss and take possible action regarding City Hall Renovations.

Mayor asked that line 10 and line 11 be combined.

Mayor discussed the changes to the plans for the bathrooms. Calyx Design Studio stated that the occupancy of the conference room and the council chambers, the bathrooms cannot be changed.

Mayor also discussed that he has received a contract for an architect. The city attorney needs to review the contract.



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Councilmember Coulter made a motion to cease the contract with Calyx Design Studio, LLC, and to start negotiation with LLD Blueline. Councilmember Buller seconded the motion. The motion passed unanimously.

12. Mayor to give an update on and discussion of:
 - a. Elderly Justice Program
 - An Advance Planning Legal Clinic will be held February 21, 28, March 7, 14 at Pattison United Methodist Church. It is a free service.
 - b. Update on fiber for city hall
 - Consolidated has bored the lines. Waiting for to be installed in city hall.
 - c. Update on gutters for city hall
 - Gutters have been installed on the city hall.
 - d. Update on street lights
 - Ave I/7th Street has been repaired
 - Ave G/FM 359 has been repaired
 - Ave J have been installed
 - e. 3 Special City Council meetings
 - Councilmember Kirby's follow up meeting minutes
 - City Attorney – Executive Session on Open Meetings
 - County Engineer
 - February 28, 2024 at 5:30 p.m.

VIII. EXECUTIVE SESSION:

The Executive Session of the City Council was called to order by Mayor Garcia at 7:43 p.m.

1. **Texas Government Code, Section 551.071 CONSULTATION WITH ATTORNEY;** The City Council will meet in closed session to seek the advice of its attorney on a matter in which the duty of the attorney to the body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.

- Woodmere Development Agreement Amendment

The Executive Session was adjourned at 8:07 p.m.

IX. RECONVENE:

Reconvene into Regular session and discuss and take action on any item discussed in closed, executive session.



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13. Council to discuss and take possible action regarding the Woodmere Development Agreement Amendment.


No action taken.

14. Request from council for future agenda items, announcements, comments.

- Drainage priority list
- Interlocal with Waller County Animal Control


X. Adjourn meeting.

The meeting was adjourned at 8:08 p.m.



Mayor, Joe Garcia

Attest:



City Secretary, Lorene Hartfiel