



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

Special Planning Commission Meeting Minutes: January 23, 2024

I. Call Meeting to Order

A special meeting of the Planning Commission was called to order Tuesday, January 2024, at 6:30 p.m. at **CITY HALL OF PATTISON, 3410 FIRST STREET, Pattison, Texas 77466.**

Members Present:

Members: Lya Coulter, Josh Taylor, Debra Reyes, Lee Kosina, Rick MacDonald, Princella Lazard

Also Present:

Lorene Hartfiel, City Secretary

II. Pledge of Allegiance

III. Citizens Comments – No action can be taken:

Citizens who desire to address the Planning Commission will be limited to Three (3) Minutes.
None

IV. Declare Conflicts of Interest

None

V. Planning Commission to approve agenda

Josh Taylor made a motion to approve the agenda. Lee Kosina seconded the motion. The motion passed unanimously.

VI. Consent Agenda

Josh Taylor made a motion to approve the minutes from November 28, 2023 Regular Meeting and December 14, 2023 Special Meeting. Rick MacDonald seconded the motion. The motion passed unanimously.

VII. Business

1. Discuss resignation of Commission Member.

Commission received and tendered the resignation of commission member Anissa McGowan.

2. Discuss and take possible action on internal workflow proposal.

No codification, therefore, no need to adjust workflow.

3. Discuss and take possible action regarding prioritizing ordinances for the first half of 2024.

Need more information from Chris Browne, EHRA, regarding ordinance 137 and zoning.



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4. Discuss and take possible action to develop a timeline for prioritized ordinances.

Reviewed the following ordinances:

#74 remove from website. It is expired.

#88 remove from website has been repealed.

#98 – Garage & Yard Sale Ordinance.

- Needs to have reference to ordinance 99 in regard to sign ordinance.
- Page 11, #3 – Commission did not clarify where in ordinance 98 this should be noted.

#110 – should be combined with ordinance 99. A new ordinance will need to be drafted.

Commission discussed what needs to be changed and updated. Josh and Rick will work on this together. Rick will send updated ordinance to City Secretary. City Secretary will send out to other members for review and for changes/updates. Commission will review and discuss all at February's meeting.

Commission discussed format for ordinances:

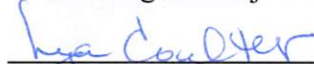
- Ordinance #
- Title
- Definition
- Whereas Statements
- Therefore Statements
- Table of Contents
- Information needed for the ordinance.
- Signatures

5. Request from Commission for future agenda items, announcements, comments.

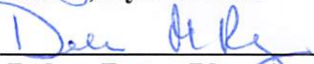
- Next meeting February 27, 2024 at 6:30 p.m.
 - Review ordinance 99 & finalize
 - Look at ordinance 142

VIII. Adjourn meeting.

The meeting was adjourned at 8:09 p.m.

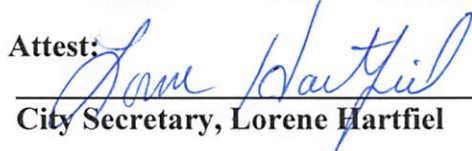


Chair, Lya Coulter



Debra Reyes Planning Commission Secretary

Attest:



City Secretary, Lorene Hartfiel