



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes January 11, 2024

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Frank Cobio, Wayne Kircher, Ken Coulter, Sandy Buller, Daphney Kirby

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; City Engineer, Craig Kalkomey; Kent Kirby, Stephanie Sturm, Rick MacDonald.

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

Stephanie Sturm – Keep Pattison Beautiful Chair – Discussed the Keep Pattison Beautiful fundraiser, on Saturday, February 10, 2024. Reported that they have received their 501c3.

Rick MacDonald – Suggested that a councilmember take the lead on the city hall renovation. He thinks that the cleanup needs to be finished and the ADA for the bathroom needs to be completed. He also thinks that the city should utilize volunteers to help to help save costs.

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Buller. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher made a motion that the consent agenda be approved as presented and with the time correction. Seconded by Councilmember Coulter. The motion passed unanimously.

VII. Business

1. Public Hearing for Building Permit Fees and Administrative Fees.

A Public Hearing for Building Permit Fees and Administrative Fees was called to order at 6:06 p.m.



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City Attorney Kirwin gave some background that the legislature passed a law that municipalities that have fees to have a Public Hearing to reauthorize or adopt new fees after a public hearing. The new law became effective January 1, 2024. He is having all his cities have the Public Hearing to get it done, even though there is a ten-year time frame to get it done.

No comments.

Public Hearing closed at 6:08 p.m.

2. Council to discuss and take possible action regarding an Ordinance for Building Permit Fees and Administrative Fees.

Council discussed culvert permit inspections, non-compliance of not having a building permit before they have begun their building project. What are the options of someone not complying and how it can be enforced? The City Attorney responded that usually the parties are contacted to inform them that a permit is required, because sometimes they are not aware that permits are required. A letter can be sent from the City Secretary or a Code Enforcer. If the county or the drainage district are involved, they can be contacted. They also will not be able to get electricity hooked up without a permit from the city.

No action taken.

3. Report by City Engineer on drainage projects and council to discuss and take possible action on drainage projects.

City Engineer, Kalkomey, gave a report that Oak Meadows had some water still standing in the ditches. Contractor came back to regrade and clean out the culverts.

Depending on the weather the contractor will be out next week to work on the culvert at Ave I and 7th Street.

Councilmember Coulter asked about the list to prioritize the city drainage. City Engineer, Kalkomey, stated that it is all pending on the grant funds to be released.

Councilmember Coulter asked where does the project start? Kalkomey stated that it starts at the downstream side of the park to the church. Mayor Garcia gave some background regarding the grants that have been applied for regarding a drainage plan. The city has applied for the TXCDBG 23-24 Grant for \$500,000.00 with a 2% match, and a Master Drainage Plan (HMA) Grant that neither one has been approved yet. A total of about \$600,000.00 worth of grants have been applied for but have not been approved yet.



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Councilmember Kircher asked about the Master Drainage Plan that was done in 2016? City Engineer Kalkomey stated that he will look at that.

4. Council to discuss and take possible action regarding Ordinance for Franchise with CenterPoint Energy.

City Attorney discussed that the agreement is a 10-year agreement. Councilmember Kircher made a motion to approve the Ordinance for a Franchise Agreement with CenterPoint Energy. Councilmember Cobio seconded the motion. Councilmember Kirby asked why did the agreement process take so long. Kirwin stated that it's a contract that needs to be negotiated. The motion passed unanimously.

5. Council to discuss and take possible action regarding the Waller County Animal Control Interlocal.

The Interlocal Agreement expired December 31. Councilmember Kirby stated that the shelters are full. She will reach out to some rescues. Councilmember Buller stated that there are 2 concerns regarding animals, a nuisance or a dangerous animal. Will the county come take care of the dangerous animal without an agreement? Councilmember Coulter is concerned about paying \$5,000.00 and the animals are not being taken care of. Mayor Garcia will clarify with the sheriff's office regarding the agreement and what the expectations are. He will work with Councilmember Kirby to come up with a list of rescues. Councilmember Kircher is concerned about an aggressive animal and what can be done if we do not have a Interlocal Agreement.

No action was taken.

6. Council to discuss and take possible action regarding 2024 HGAC Officer Election.

Councilmember Kirby made a motion to approve the vote for the H-GAC Officer nominees recommended by the H-GAC Election Committee. (Chair- Councilmember Sallie Alcorn, City of Houston; Chair Elect – Judge Jay Knight, Liberty County; Vice Chair – Mayor Joe Garcia, Pattison). Councilmember Kircher seconded the motion. The motion passed unanimously.

7. Council to discuss and take possible action regarding City Hall Renovations.

Councilmember Coulter gave a report regarding the gutters for the city hall.

Mayor Garcia gave a report regarding a quote of \$12,800.00 for the doors, ADA bathroom and ADA parking lot.



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Council discussed scheduling a Special City Council Meeting January 18, 2024 at 6 p.m. to discuss the city hall renovation.

Councilmember Kirby made a motion to authorize the placement of gutters for the city hall, not to exceed \$2,000.00. Councilmember Kircher seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding design and architectural services for City Hall.

No action was taken.

9. Mayor to give an update on and discussion of:

a. Ongoing projects

- Waterline project.- Is almost complete. Report at February Meeting
- TXCDBG Grants Pending – (HMA & TXCDBG 23-24)
- HGAC Broadband Survey
- Comcast Contractor – They are close to completing their lines in the city.
- TMobile

b. Calendar update

10. Request from council for future agenda items, announcements, comments.

- a. Animal Control**
b. Permit Fees

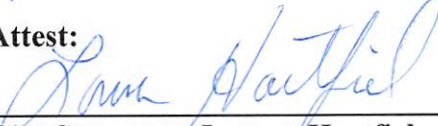
X. Adjourn meeting.

The meeting was adjourned at 7:51 p.m.



Mayor, Joe Garcia

Attest:



City Secretary, Lorene Hartfiel

