



**Certificate of Occupancy Application**

<b>Project Information</b>	<b>Permit #</b> _____
<b>Name/Description:</b> _____	
<b>Project Address:</b> _____	
<b>Sq. Ft.</b>	_____
<b>Lot:</b> _____	<b>Block:</b> _____
<b>Subdivision:</b> _____	
<b>INTENDED USE OF SPACE:</b> _____	

<b>Owner Information</b>		
<b>Company Name:</b> _____	<b>Contact Person:</b> _____	
<b>Street Address:</b> _____		
<b>Phone Number:</b> _____	<b>Fax Number:</b> _____	<b>Mobile Number:</b> _____

<b>Tenant Information</b>		
<b>Company Name:</b> _____	<b>Contact Person:</b> _____	
<b>Street Address:</b> _____		
<b>Phone Number:</b> _____	<b>Fax Number:</b> _____	<b>Mobile Number:</b> _____

**A permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.**

**All permits require final inspection.**

**I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.**

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY:**

<b>Approved By:</b>		<b>Date Approved:</b>	
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**Permit Fee:** \_\_\_\_\_  
**Issued Date:** \_\_\_\_\_  
**Issued By:** \_\_\_\_\_

**BV Project #** \_\_\_\_\_