



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes December 14, 2023

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Frank Cobio, Wayne Kircher, Ken Coulter, Sandy Buller, Daphney Kirby

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; City Engineer, Craig Kalkomey; Kent Kirby

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

None

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Buller. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher made a motion that the consent agenda be approved as presented and with the time correction. Seconded by Councilmember Kirby. The motion passed unanimously.

VII. Business

1. Report by City Engineer on drainage projects and council to discuss and take possible action on drainage projects.

Red Bird and Blue Jay:

City Engineer, Craig Kalkomey reported that the contractor is pretty much done on Blue Jay and almost done on Red Bird. There is a small change on Red Bird, the contractor found another high spot on the south side of Red Bird when he was shooting the grading that will keep the water from draining. The contractor will extend the grading to the south side. There are 2 culverts, one on Blue Jay and one on Red Bird that will hold some water because they are lower than the culverts upstream and downstream. They are



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getting it fixed the best they can so the ditch will not hold water and sometime in the future the culverts can be reset.

Culvert on Ave I & 7th Street, by the City Park:

The contractor will move in next week. Should take 1-2 days.

Councilmember Kircher stated that the contractor has been keeping the work area clean.

Councilmember Buller asked how long the City Engineer predicts it will take for nature to fill the ditches back up again on the end to keep the flow draining. Kalkomey stated there are not a lot of weeds growing in the ditches. There are 3 things that usually contribute to drainage problems: 1) Development, 2) Grass Clippings, 3) Trees.

Mayor Garcia discussed extending the ditch on 7th Street and Ave I to help with the drainage and what would the extra cost be for the project. Kalkomey stated that culvert is going to be set a little deeper to address the water that collects at the curb. To get the downstream flow from the culvert, the contractor said that they can grade downstream from the culvert approximately 100-150 ft range, at a cost of \$500.00-600.00.

Mayor Garcia made a recommendation to approve the additional cost for the drainage along 7th Street to create a downstream flow from the culvert. Councilmember Kircher made a motion to approve the additional cost for the drainage along 7th Street to create a downstream flow from the culvert not to exceed \$1,000.00. Councilmember Buller seconded the motion. The motion passed unanimously.

2. Council to discuss and take possible action regarding the temporary road closure on Morton Road between FM 362 and Durkin Road.

Mayor Garcia reported that a citizen on Sterling Road has about 40 concrete blocks that he would donate to the city to use to block Morton Road between Durkin and FM 362, that has been temporarily closed.

No action was taken.

3. Council to discuss and take possible action regarding a Resolution for the ETJ Release Request from Terra Prima, LTD of approximately 172.736 acres.

Councilmember Buller made a motion to approve the ETJ Release Request from Terra Prima, LTD of approximately 172.736 acres. Councilmember Kircher seconded the motion. The motion passed unanimously.



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4. Council to discuss and take possible action regarding preliminary plat for Maple Grove.

Councilmember Buller made a motion to approve the preliminary plat for Maple Grove Development for sections 1, 2, and 3. Councilmember Coulter seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding Woodmere Development Agreement Amendment.

Councilmember Buller made a motion to table this item. Councilmember Coulter seconded the motion. The motion passed unanimously.

6. Council to discuss H.B. 1922, Building Permit Fees Public Hearing.

No action was taken.

7. Council to discuss and take possible action regarding the Waller County Animal Control Interlocal.

Councilmember Kirby had not made contact yet with an animal rescue group, she will attempt to contact them again, stating that the shelters are full.

No action was taken.

8. Council to discuss and take possible action regarding street repaving Ave I & Sterling Road.

Mayor Garcia discussed that Sealy Paving has given a quote of \$16,583.40 for Ave I to 7th Street and a quote of \$46,972.00 for Sterling Road. HDH has agreed to pay for half of the repaving of Sterling extending beyond the city limits.

Mayor Garcia made a recommendation to approve re-topping Sterling Road to the city limits with a 3-inch overlay contingent on HDH paying half of the cost. The total cost for both Ave I and Sterling Road to the city is approximately \$40,000.00. Councilmember Buller made a motion as stated above. Councilmember Kirby seconded the motion. The motion passed unanimously.

9. Council to discuss and take possible action to authorize tree trimming on North Street and Sterling Road.

Councilmember Kirby declared a conflict of interest regarding the discussion and would not be voting on this item.



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Mayor Garcia discussed the trees are blocking the view creating safety hazard. Councilmember Buller made a motion to authorize tree trimming on North Street from Ave G to Sterling Road at a cost not to exceed \$1600.00. Councilmember Kircher seconded the motion. The motion passed with 4 votes approved, 1 abstained by Councilmember Kirby.

10. Council to discuss and take possible action regarding the future City Council meeting's location.

Mayor Garcia discussed that we can meet at the city hall until construction begins. The Pattison Methodist Church has agreed to let us meet in the fellowship hall for the next 6 months with a cleaning fee of \$150.00 per month. Councilmember Coulter made a motion to approve the above. Councilmember Kircher seconded the motion. The motion passed unanimously.

11. Council to discuss and take possible action regarding the 2024 calendar for city events.

Councilmember Kircher made a motion to approve the 2024 calendar for city events, adding the City-Wide Garage Sale, with a TBD date, the Mystery Fundraiser Dinner, February 10, 2024. Councilmember Kirby seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action regarding City Hall Renovation.

Mayor Garcia expressed appreciation to Ken Coulter, Rick MacDonald, Frank Cobio for their help with the city hall demolition.

1. Councilmember Buller made a motion to approve the abatement. Councilmember Kirby seconded the motion. The motion passed unanimously.
2. Councilmember Kircher made a motion to authorize the mayor to gets quotes for:
 - a. Concrete-ADA requirements for parking lot
 - b. Waterline Repair
 - c. Gutters
 - d. Seal Floors

Councilmember Kirby seconded the motion. The motion passed unanimously.

13. Council to discuss and take possible action regarding design and architectural services.

Councilmember Buller made a motion to table this item. Councilmember Kircher seconded the motion. The motion passed unanimously.



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14. Mayor to give an update on and discussion of:
 - a. Broadband Survey
 - b. Franchise Agreements
 - c. City's Christmas Event
 - LJA Engineering and RG Miller co-sponsored the meal.

15. Request from council for future agenda items, announcements, comments.


X. Adjourn meeting.

The meeting was adjourned at 7:24 p.m.



Mayor, Joe Garcia

Attest:



City Secretary, Lorene Hartfiel