



*City of Pattison*  
P.O. Box 223  
Pattison, TX 77466  
281-934-3715

Website: [www.pattison.texas.gov](http://www.pattison.texas.gov)

## City Council Meeting Minutes November 9, 2023

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### **I. Call Meeting to Order**

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1<sup>st</sup> Street, Pattison, Texas 77466.

#### **Members Present:**

Mayor Joe Garcia, Councilmembers: Frank Cobio, Wayne Kircher, Ken Coulter, Sandy Buller, Daphney Kirby

**Also, Present:** City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; City Engineer, Craig Kalkomey; Rick MacDonald, Stephanie Sturm.

### **II. Pledge of Allegiance**

Mayor Garcia led the pledges.

### **III. Citizens Comments – No action can be taken**

None

### **IV. Council to approve agenda.**

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Kirby. The motion passed unanimously.

### **V. Declare Conflicts of Interest**

None declared.

### **VI. Consent Agenda**

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher made a motion that the consent agenda be approved as presented and with the time correction. Seconded by Councilmember Coulter. The motion passed unanimously.

### **VII. Business**

1. Council to discuss and take possible action regarding City Hall Renovation.

Councilmember Coulter made a motion to authorize the mayor to have the demolition of the interior of city hall not to exceed \$15,000.00. Councilmember Kircher seconded the motion. Councilmember Buller asked for confirmation regarding what is going to be removed from the building. His suggestion is to keep the two office walls, the Mayor and the City Secretary's office, and the bathroom walls and remove everything else.



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Councilmember Coulter noted that the current set of plans calls for the removal of all walls. Mayor Garcia said that the bathroom walls need to come down because there will not be enough room for the bathrooms. Mayor Garcia stated that the demolition will include everything except the two office walls and will be discussed on the next line item. The motion passed unanimously.

Councilmember Buller wants to piecemeal the project, leave the office walls, take out the other walls, put in new floors, a/c, lighting, then come back and put in the ADA compliant bathroom. He wants to find a way to streamline the process so that the city hall can be functional. Mayor Garcia stated that if the cost goes above \$50,000.00, we have to have an engineer and an architect. Piecemealing will involve changing the plans.

Councilmember Buller made a motion to authorize the mayor to dispose of the city hall demolition materials. Councilmember Kirby seconded the motion. The motion passed unanimously.

Councilmember Coulter made a motion to authorize the mayor to meet with the Architect and the City Engineer as soon as possible to make the plans more viable. Councilmember Cobio seconded the motion. The motion passed unanimously.

Councilmember Kircher made a motion to proceed with the maintenance list. Councilmember Coulter seconded the motion. The motion passed unanimously.

### **2. Parks Board/Keep Pattison Beautiful Report.**

- Trash Pickup - Parks Board Chair Stephanie Sturm gave a report regarding the Keep Pattison Beautiful Fall Sweep/Parks Board trash pickup that was held on November 4, 2023. They had 8 volunteers and collected approximately 300 lbs. of trash.
- Keep Pattison Beautiful - The bylaws have been submitted to the attorney.

### **3. Council to discuss and take possible action regarding the Parks Board request to put up Christmas decorations.**

Parks Board Chair Sturm requested approval from the city council to put up Christmas decorations around the City Hall and downtown area. Councilmember Buller made a motion as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

### **4. Council to discuss and take possible action regarding the City of Pattison Christmas event.**

Councilmember Buller made a motion for the City of Pattison to host a community Christmas party, December 12, 2023, 5:30 p.m. – 8:00 p.m., with a budget of \$1,500.00. Councilmember Kirby seconded the motion. The motion passed unanimously.



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5. Council to discuss and take possible action regarding a new computer for the city secretary.

Councilmember Buller made a motion to purchase a new computer for the City Secretary. Councilmember Kircher seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding the Waller County Animal Control Interlocal.

No action.

7. Council to discuss and take possible action regarding a new Opioid Class Action Settlement.

Councilmember Buller made a motion to not do anything on the new McKinsey & Company, Inc. Opioid Class Action Settlement. Councilmember Cobio seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding the Clean Energy Grant.

Councilmember Kirby made a motion to support the Clean Energy Grant with Texas A&M University System, which also names the City of Pattison as a subrecipient to receive \$10,000.00 from the grant as long as it does not involve a match. Councilmember Kircher seconded the motion. The motion passed unanimously.

9. Council to discuss and take possible action regarding Hazard Mitigation Plan Extraordinary Circumstances Exception Request DR-4485 City of Pattison Master Drainage Plan.

Councilmember Kirby made a motion to submit an Extraordinary Circumstances Exception Request for the DR-4485 City of Pattison Master Drainage Plan. Councilmember Coulter seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action on TxDOT 2023 Highway Safety Improvement Program (HISP).

Mayor Garcia discussed the TxDOT 2023 Highway Safety Improvement Plan (HISP) and recommended that the council authorize the mayor to work with the City Engineer to submit a request to address the erosion and improvement of the bridge on Royal Road and the one on Wilpitz Road. Councilmember Kircher made a motion as stated above. Councilmember Buller seconded the motion. Councilmember Kircher asked if a traffic light could be included in the request for FM 359 and Durkin Road. Mayor Garcia asked



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that this request be put in another TxDOT program and not combine it with the bridge request. Also, part of Durkin Road in front of the school is in Waller County. The intersection at FM 359 and Durkin Road is mostly in the city limits of Pattison. TxDOT is aware of the concern at that intersection. The motion passed unanimously.

11. Council to discuss and take possible action regarding an Ordinance on the temporary road closure for Morton Road between FM 362 and Durkin Road.

Councilmember Kirby made a motion to pass the Ordinances on the temporary road closure for Morton Road between FM 362 and Durkin Road. Councilmember Kircher seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action regarding the Oak Meadows drainage project.

City Engineer, Craig Kalkomey gave a report on both drainage projects for line 12 & line 13. Both areas have been surveyed and marked and the contractor is expected to start next week (November 13 or 14) on both projects, depending on the weather. Ave J will be closed while the project is ongoing, not more than a couple of days. The Oak Meadows ditches will probably take a week.

No action

13. Council to discuss and take possible action regarding drainage project on 7<sup>th</sup> Street and Ave I.

See line 12.

No action

14. Council to discuss and take possible action regarding pothole repairs.

Councilmember Kircher made a motion to accept the Sealy Paving Proposal for \$4,800.00 regarding pothole repairs. Councilmember Kirby seconded the motion. The motion passed unanimously.

15. Council to discuss and take possible action regarding street signposts.

Councilmember Buller made a motion to order 10 - 8 ft posts and 10 bases. Councilmember Kircher seconded the motion. The motion passed unanimously.

16. Council to discuss and take possible action regarding Municipal Development District Election.

City Attorney Kirwin made a statement concerning the misinformation regarding the accusation that the City of Pattison was holding an illegal MDD election. Kirwin read



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an email response from attorney Ryan Jimenez from the Texas Secretary of State Elections Office clarifying that he was incorrect in his analysis of the election code and the MDD Election was a legally called election.

Canvass date for the MDD Special Election is November 16, 2023, at 6 p.m.

No action taken.

17. Mayor to give an update on and discussion of:

a. HGAC FY 23-24 Solid Waste Grant

- The city has received the HGAC FY 23-24 Solid Waste Grant for a total of 4 community cleanups.
- Waller County has received their grant for a Household Hazardous Waste Collection event.

b. TML Retail Webinar

- This is an online webinar. The council can also sign up for the webinar. Let the City Secretary know if you would like to be registered.

c. Public Hearing 2021 Winter Storm, November 16, 2023 @ 6p.m. via Zoom.

d. Ave J Speed Bumps

- Three out of four speed bumps on Ave J have been removed because they are damaged.

18. Request from council for future agenda items, announcements, comments.

- a. Animal Control/Nonprofits – Councilmember Kirby will research nonprofits to help with animal control.

**X. Adjourn meeting.**

The meeting was adjourned at 7:35 p.m.

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**Mayor, Joe Garcia**

**Attest:**

  
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**City Secretary, Lorene Hartfiel**