



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

Special Joint Meeting between the **Planning Commission** and Parks Board **Minutes** for the Parks Board September 14, 2023

I. Call Meeting to Order

A Special Joint Meeting between the Planning Commission and the Parks Board of the City of Pattison will be held Thursday, September 14, 2023, at 4:43 P.M. at **3414 North Street, Pattison, Texas 77466**.

Planning Commission Members Present:

Members: Chairperson Lya Coulter, Rick MacDonald, Josh Taylor, Anissa McGowan

Also, Present:

City Attorney, Tim Kirwin; Mayor, Joe Garcia

II. Pledge of Allegiance

III. Citizens Comments – No action can be taken:

None

IV. Declare Conflicts of Interest

None

V. Business

1. Planning Commission workshop with the City Attorney:

1. Nuisance Ordinance
2. Lighting Ordinance
3. Sign Ordinance
4. Subdivision Ordinance

What's the difference between an ordinance rule that can be enforced by the City of Pattison? How can we differentiate between city business and ordinance?

City Attorney's Response:

- City can only take action via ordinance (law) or a resolution (not law but includes a fee schedule).
- Annexation of property is a law. Need an ordinance to bring them in.
- A Codification process will put them in a format and group on topic by chapters "codified code. (Municode, American Legal Publishing)
- Nuisance ordinance regarding burn ban:
 - Repeal ordinance with a new ordinance or resolution with a new resolution.



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How can we improve the readability of an ordinance?

City Attorney's Response:

Recommends consistency but no required format.

- Ordinance #
- Caption
- Whereas

Also, recommends that the Planning Commission attend city council meetings when new or revised ordinances/resolutions are involved to avoid overstep of what the city or committee can do.

Josh Taylor discussed codification.

2. Parks Board workshop with the City Attorney: *(The Parks Board minutes were presented at the Parks Board meeting on September 19, 2023).*


1. Keep Pattison Beautiful
No Action Was Taken.

2. Future of the Parks Board


The City Attorney, Kirwin suggested that the Parks Board could request that the Parks Board Ordinance be changed regarding meetings to "meet as needed".

VIII. Adjourn meeting.

The meeting was adjourned at 5:41 p.m.



Chair, Lya Coulter

Attest: 

City Secretary, Lorene Hartfiel