



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes September 14, 2023

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Ken Coulter, Sandy Buller, Daphney Kirby

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; Ashton Crow, GrantWorks; Mr. & Mrs. Soirez, Kent Kirby

Not Present – Councilmember Frank Cobio

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

None

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Coulter made a motion that the agenda be approved as presented, seconded by Councilmember Kircher. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented, with correction from the July 13, 2023, minutes to correct the meeting time to 6 p.m. Councilmember Buller made a motion that the consent agenda be approved as presented and with the time correction. Seconded by Councilmember Coulter. The motion passed unanimously.

VII. Business

1. Council to discuss and take possible action regarding banners for the Community Garage Sale.

Councilmember Kirby requested that the city purchase banners for the city-wide community yard sale the total amount not to exceed \$300.00. Councilmember Kircher made a motion as stated above. Councilmember Buller seconded the motion. The motion passed unanimously.



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2. Council to discuss and take possible action regarding City of Pattison Logo.

No action was taken.

3. Council to discuss and take possible action regarding Resolution 2023-005 AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION FOR HAZARD MITIGATION ASSISTANCE PROGRAM(S) FUNDED THROUGH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) AND/OR TEXAS WATER DEVELOPMENT BOARD (TWDB).

Councilmember Kircher made a motion to approve Resolution 2023-005 as stated above. Councilmember Kirby seconded the motion. The motion passed unanimously.

4. Council to discuss and take possible action to approve the City of Pattison authorization to issue Request for Qualifications (RFQ) for Engineering/Architectural Firm for:
- o Hazard Mitigation Assistance (HMA)
 - o Building Resilient Infrastructure & Communities (BRIC)
 - o Flood Mitigation Assistance (FMA)

Councilmember Kirby made a motion to approve the City of Pattison authorization to issue Request for Qualifications as stated above. Councilmember Kircher seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding HGAC Household Hazardous Waste Grant.

Councilmember Kircher made a motion to authorize the Mayor to submit an application for the HGAC Household Hazardous Waste Grant. Councilmember Kirby seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding RESOLUTION 2023-006 AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR AMERICAN RESCUE PLAN ACT (ARP ACT) PROGRAM(S).

Councilmember Kirby made a motion to approve Resolution 2023-006 as stated above. Councilmember Kircher seconded the motion. The motion passed unanimously.

7. Council to discuss and take possible action regarding designating the funds for the American Rescue Plan Act (ARP Act) program.

Councilmember Buller made a motion to designate the American Rescue Plant Act funds for the City Hall Renovation. Councilmember Coulter seconded the motion. The motion passed unanimously.



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8. Council to discuss the FEMA Master Drainage grant application.

No action taken.

9. Council to discuss and take possible action regarding the contract for the FY 22-23 Audit.

Councilmember Buller made a motion to contract with Seidel Schroeder for the FY 22-23 Audit. Councilmember Kircher seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action regarding Ordinance No. 168-2023 Amending the FY 22-23 Budget.

Councilmember Kirby made a motion to approve Ordinance No. 168-2023 as stated above with the corrections that were discussed. Councilmember Kircher seconded the motion. The motion passed unanimously.

11. Council to discuss and take possible action regarding the fee schedule.

Councilmember Buller made a motion to table this item. Councilmember Kirby seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action to schedule a Public Hearing for the FY 23-24 Budget.

Councilmember Buller made a motion to schedule a Public Hearing for the FY 23-24 Budget on September 28, 2023, at 6 p.m. Councilmember Kircher seconded the motion. The motion passed unanimously.

13. Council to discuss and take possible action authorizing participation in TexPool an Investment Service for Public Funds.

Councilmember Buller made a motion to invest \$250,000.00 in TexPool an Investment Service for Public Funds. Councilmember Kirby seconded the motion. The motion passed unanimously.

14. Council to discuss and take possible action regarding the Oak Meadows drainage project.

Mayor Garcia made a recommendation to approve the Oak Meadows drainage project not to exceed \$8,000.00, contingent on Oak Meadows HOA approval to pay half, to authorize Blue Sky as the contractor, and the City Engineer to supervise the project. Councilmember Kircher made the motion as stated above. Councilmember Coulter seconded the motion. Councilmember Kirby opened the discussion concerning other areas of Oak Meadows being addressed. Mayor Garcia stated that the Oak Meadows,



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Blue Jay area and the 7th Street & Ave I are two areas that have been brought to the council's attention to address. The motion passed with 3 voting yes, Councilmember Buller opposed.

15. Council to discuss and take possible action regarding drainage project for 7th Street and Ave I.

Mayor Garcia made the recommendation to authorize drainage project for 7th Street and Ave I not to exceed \$6,500.00, authorizing Blue Sky as the contractor and the City Engineer to supervise the project. Councilmember Kirby made a motion to authorize the drainage project as stated above. Councilmember Buller seconded the motion. The motion passed unanimously.

16. Council to discuss and take possible action regarding City Hall Renovation.

No Action Taken.

17. Council to discuss and take possible action on the need to purchase real property for municipal purposes.

No Action Taken.

18. Council to discuss and take possible action regarding tree trimming and or removal.

Councilmember Buller made a motion to authorize tree trimming and or removal on an as needed basis. Councilmember Kircher seconded the motion. The motion passed with 3 voting yes, Councilmember Kirby abstaining.

19. Mayor to give an update on and discussion of:

- a. National Night Out – October 3, 2023

- b. TXCDBG 21-22 Waterline Project

- Councilmember Buller asked if the city could do a press release or a letter talking about the Waterline Project completion, regarding the additional fire hydrants and waterlines for residents insurance purposes.

- c. Development Agreements

- d. National Drug Take Back Day & Shredding Day – October 28, 2023.



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X. Adjourn meeting.

The meeting was adjourned at 7:25 p.m.

Mayor, Joe Garcia

Attest:

City Secretary, Lorene Hartfiel