



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes August 10, 2023

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 6:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Frank Cobio, Ken Coulter, Sandy Buller, Daphney Kirby

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; City Engineer, Craig Kalkomey, LJA Engineering; Debra Reyes, Mr. & Mrs. Soirez, Kent Kirby

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

Tonya Walker – Asks that the city hall renovation expenses be kept to a minimum.

Drainage projects need to be prioritized.

Culvert by the city park the hole opened again.

Does not want city park to be sold.

Asking to inform citizens of city council meetings in English and Spanish.

Debra Reyes – City Park - Asking if the fence can be pushed back to add parking.

Home Depot has a program for park restoration.

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Buller made a motion that the agenda be approved as presented, seconded by Councilmember Kircher. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented, with correction from the July 13, 2023, minutes to correct the meeting time to 6 p.m. Councilmember Buller made a motion that the consent agenda be approved as presented and with the time correction. Seconded by Councilmember Cobio. The motion passed unanimously.

VII. Business

1. Council to discuss and take possible action regarding a Community Garage Sale.

Councilmember Kirby would like to have a Community Garage Sale on October 14, 2023. It will be a day for all citizens to have a garage sale on the same day at their homes.



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Councilmember Kircher made a motion to have a Community Garage Sale as stated above. Councilmember Kirby seconded the motion. The motion passed unanimously.

2. Council to discuss and take possible action regarding a Carwash Fund Raiser.

No action taken.

3. Council to discuss and take possible action regarding Pattison Logo, Shirts and Table Name Plates.

Councilmember Kirby made a motion to have the city council nameplates printed without the service date. Councilmember Kircher seconded the motion. The motion passed unanimously.

4. Council to discuss and take possible action regarding potential conflicts of interest for Oak Meadows drainage.

Councilmember Kirby brought a concern from a citizen regarding conflicts of interest for Oak Meadows drainage project.

No action taken.

5. Council to discuss and take possible action regarding drainage projects.

Councilmember Coulter made a motion to move this item to line #10. Councilmember Kirby seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding city park use and rehabilitation/revitalization.

Councilmember Kirby made suggestions to improve the city park. Councilmember Buller suggested taking the ideas to the Park's Board.

No action taken.

7. Council to discuss and take possible action regarding "Welcome to Pattison" sign and location.

Councilmember Kirby would like to see a "Welcome to Pattison" sign placed at the city limits. Councilmember Buller would like to see signs at all entrances into the city.

No action taken.



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8. Council to discuss and take possible action regarding Rules for Council Deliberations & Public Comment.

No action taken.

9. Council to discuss and take possible action regarding Royal ISD 2023 Staff Convocation.

Councilmember Buller made a motion to give 150 dessert coupons for the Royal ISD 2023 Staff Convocation. Councilmember Kirby seconded the motion. The motion passed with 4 – Yes and Councilmember Cobio abstaining.

10. Council to discuss and take possible action regarding drainage projects. (Moved from Line #5)

City Engineer, Craig Kalkomey gave an update on the Oak Meadows Drainage project. Councilmember Kirby made a motion to authorize the city to get bids for the above referenced. Councilmember Coulter seconded the motion. The motion passed unanimously.

11. Council to discuss and take possible action regarding City Hall Renovation.

City Engineer, Kalkomey gave an update on the bid process.

Mayor Garcia made a recommendation to schedule a Special City Council meeting to discuss the City Hall Renovation and to authorize a dumpster, a gutter for the back of the city hall, and steps for the temporary office.

Councilmember Buller made a motion to schedule a Special City Council meeting to discuss the City Hall Renovation and to authorize the items as stated above. Councilmember Coulter seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action regarding architect for City Hall renovation.

No action taken.

13. Council to discuss and take possible action regarding a Salvage/Surplus Ordinance.

Councilmember Buller made a motion to approve a Salvage/Surplus Ordinance including exhibit A. Councilmember Kircher seconded the motion. The motion passed unanimously.



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14. Council to discuss and take possible action regarding street signs.

Councilmember Coulter made a motion to authorize the mayor to get a quote for the street signs. Councilmember Kircher seconded the motion. The motion passed unanimously.

15. Council to discuss and take possible action regarding the creation of a municipal development district.

Mayor Garcia discussed the creation of a municipal development district.

No action taken.

16. Council to discuss and take possible action to adopt **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PATTISON, TEXAS, CREATING THE BOUNDARIES OF THE PATTISON MUNICIPAL DEVELOPMENT DISTRICT IN THE CITY OF PATTISON'S EXTRATERRITORIAL JURISDICTION; ORDERING A SPECIAL MUNICIPAL ELECTION ON TUESDAY, NOVEMBER 7, 2023, FOR THE PURPOSE OF PROPOSING TO THE VOTERS OF THE CITY OF PATTISON'S EXTRATERRITORIAL JURISDICTION THE AUTHORIZING OF THE CITY OF PATTISON MUNICIPAL DEVELOPMENT DISTRICT AND AUTHORIZING THE IMPOSITION OF A SALES AND USE TAX AT THE RATE OF ONE-HALF OF ONE PERCENT FOR THE PURPOSE OF FINANCING DEVELOPMENT PROJECTS BENEFICIAL TO THE DISTRICT; DESIGNATING THE LOCATION AND TIME FOR EARLY VOTING; AND ESTABLISHING AN EFFECTIVE DATE.**

Councilmember Buller made a motion to adopt Ordinance as stated above. Councilmember Kircher seconded the motion. Councilmember Buller requested a townhall meeting and a flyer with information to explain the ordinance in English and Spanish. The motion passed with 4 yes and Councilmember Coulter opposed.

17. Council to discuss and take possible action regarding HGAC Household Hazardous Waste Grant.

Councilmember Buller made a motion to authorize the Mayor to apply for HGAC Household Hazardous Waste Grant. Councilmember Coulter seconded the motion. The motion passed unanimously.

18. City Attorney to discuss status of Franchise Agreements.

The City Attorney gave an update on the Franchise Agreements for San Bernard and CenterPoint. Mayor Garcia reported that when the city was first incorporated the City Council made 50-year franchise agreements.

No action taken.



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19. Council to discuss and take possible action regarding FY 23-24 Budget.


Councilmember Buller made a motion to schedule a Special City Council meeting to discuss the FY 23-24 Budget. Councilmember Kircher seconded the motion. The motion passed unanimously.

20. Mayor to give an update on and discussion of:

- a. TML Conference – October 4-6, 2023 – Dallas (Early registration ends Aug 24, 2023).
- b. Fire Danger
- c. TXCDBG 21-22 Update
- d. TXCDBG 23-24 Update - The ads will be published in Katy Times August 10 and 17 for the RFP and August 10 for RFQ. Deadline for the bids to be submitted to the city is August 21, 2023.
 - o **Request for Proposal (RFP)** for Service Provider for Management Services (grant administrator)
 - o Hazard Mitigation Assistance (HMA)
 - o Building Resilient Infrastructure & Communities (BRIC)
 - o Flood Mitigation Assistance (FMA)
 - o **Request for Qualifications (RFQ)** for Engineering/Architectural Firm
 - o Hazard Mitigation Assistance (HMA)
 - o Building Resilient Infrastructure & Communities (BRIC)
 - o Flood Mitigation Assistance (FMA)


X. Adjourn meeting.

The meeting was adjourned at 9:28 p.m.



Mayor, Joe Garcia

Attest:



City Secretary, Lorene Hartfiel