



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes January 5, 2023

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Robert MacCallum, Seth Stokes, Frank Cobio.

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; GrantWorks Sam Lilley; Rick MacDonald, Debra Reyes, Lya Coulter

Not Present: Councilmember Randall Flowers

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

Rick MacDonald. Mr. MacDonald expressed concern regarding the trash that is being dumped in different areas of the city. He asked if someone could be appointed in charge of trash pickup for the city.

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher Councilmember Kircher made a motion that the consent agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.

VII. Business

1. Presentation of the Texas Department of Agriculture Form A1024 Community Block Grant – Section 3 Goals as related to the Community Development Block Grant Program and Grant Agreement Number CDV21-0131.



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Sam Lilley, GrantWorks, gave a presentation regarding the Texas Department of Agriculture Form A1024 Community Block Grant – Section 3 Goals as related to the

Community Development Block Grant Program and Grant Agreement Number CDV21-0131 as part of the grant requirements before construction begins.

Sam Lilley stated that the Section 3 reporting falls on GrantWorks and the Engineer. Mayor Garcia reaffirmed that the city is not required to submit the report, that it is GrantWorks and the Engineer's responsibility.

Mayor Garcia asked for clarification:

1. GrantWorks is documenting and tracking the requirements for the bid and provide the information to the city.
2. When the city advertises for bids, all the requirements are satisfied for providing the appropriate information to qualified companies.
3. Tonight's presentation is to make the council aware of the additional reporting requirements.

Lilley confirmed clarification.

Councilmember MacCallum asked if the city goes out for the bids. Lilley clarified that GrantWorks and the Engineer will handle the bids.

Lilley gave an update on the TXCDBG 21-22 Grant

1. The environmental clearance is complete.
2. The engineer's design is awaiting 100% approval.
3. Within the week the advertising of the bid will be published in the paper.
4. A special city council meeting in February will need to be held to award the bid.

Mayor Garcia noted that if we stay on track with this grant that we will have an opportunity for \$500,000.00 grant with 2% match.

Lilley stated that the award of the bid has to be given at a special meeting in February to meet the date compliance.

Lilley also gave an update for the projected cost and the change. The original project was to go down Ave J to 6th Street to run across and to feed into Ave F to the Pattison Water Supply well. The cost of construction, etc., has increased. The grant has a maximum budget and requests for additional funds are not an option. The Engineer has separated the project into two parts, Ave J and 6 Street is the base bid, and the alternate bid if there is enough funding will be the connection with Ave F.

Councilmember Stokes expressed concern about the project's infrastructure belonging to Pattison Water Supply (PWSC) and that they should have input on the bids. He



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understands that the City of Pattison and PWSC are working together but he thinks they should be in control of the bid award. Lilley stated that the grant process is designed to accept the lowest bid as long as the engineer cannot find any major item that the construction company does not have the capacity to handle the project. The council is only awarding the project, they are not assessing the bid.

Councilmember MacCallum stated that the water board is aware of the bid process and has attended meetings regarding the project.

Councilmember Stokes stated that the PWSC should have a final stamp approval for the bid award and is concerned that after the project is complete and something goes wrong that the responsibility will come back to the city.

Lilley stated that the Project Agreement between the city and PWSC states that PWSC is responsible for maintaining the water line.

No action taken.

2. Council to discuss and take possible action regarding additional streetlights on Ave J @ 4th, 5th, and 7th streets.

Mayor Garcia made the recommendation to have CenterPoint place additional streetlights on Ave J at 4th, 5th, and 7th streets for a total of 3 lights.

Councilmember Stokes asked if any residents have requested additional street lights. Mayor Garcia stated that he has had some residents request additional streetlights.

Councilmember Kircher made the motion to have CenterPoint place additional streetlights on Ave J at 4th, 5th, and 7th streets for a total of 3 lights. Councilmember MacCallum seconded the motion. The motion passed unanimously.

3. Council to discuss and take possible action regarding the American Recovery Plan (ARP) funds and projects.

Mayor Garcia stated that he would like to use the ARP funds to replace street signs and posts, with the exception of the ones that TxDOT maintains. This would improve the emergency management response. The city has approximately 55 intersections in the city that would need signs.

He would also like to use some of the ARP funds for the front lobby security and an electronic sign to improve city communications with the public.



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Mayor Garcia made the recommendation to authorize bids for street signs. Councilmember Kircher made the motion to authorize the mayor to get bids for street signs. Councilmember Cobio seconded the motion. The motion passed unanimously.

4. Council to discuss and take possible action regarding amending the ordinance regulating outdoor burning.

The council discussed the proposed burn ordinance drafted by the city attorney. Councilmember Stokes expressed concern about the types of burning not allowed and being told he would not have control of what he could do on his property. Councilmember Kircher expressed concern that burning is a health hazard and about residents not staying in control of their burning on their property.

Councilmember Stokes wants to repeal the burn ban ordinance and follow Waller County's burn ban. City Attorney Kirwin stated that there are certain items that are allowed and not allowed to be burned and these regulations need to be put into the ordinance.

Mayor Garcia reminded the council that the Nuisance Ordinance #141, with "Burning Prohibited", Section 4, was approved by this council June 16, 2021. He is in agreement that burning should be allowed as long as it is not commercial burning, and the city should not have an ordinance that is not enforced.

Mayor Garcia made the recommendation to table the repeal of the Burn Ban, Section 4, in the Nuisance Ordinance #141. Councilmember Stokes made the motion to table the discussion to repeal Section 4 of Ordinance #141. Councilmember Kircher seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding advertising for bids on the city hall remodel.

Mayor Garcia discussed that the architects have agreed to help with the bid proposal package.

Mayor Garcia made the recommendation to allow the architects, Calyx Design Studio, to prepare the bid proposal. Councilmember Kircher made the motion to move forward with the bid proposal for the city hall remodel project. Councilmember Cobio seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding annexations.

The City Attorney, Kirwin, gave a report regarding the annexation requests. There will be a Public Hearing on February 2, 2023, for 2 annexations.

No action taken.



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7. Council to discuss and take possible action regarding the Brookshire/Pattison ETJ boundaries.

Councilmember Stokes asked if there has been any further communication from the City of Brookshire. He requests that someone else from the council take the lead to speak with the City of Brookshire regarding the Brookshire/Pattison ETJ boundaries.

Mayor Garcia stated that the city has not had any further communication from the City of Brookshire or from their attorney.

Mayor Garcia made the recommendation to table this item to the next agenda. Councilmember Kircher made the motion to table this item to the next agenda. Councilmember MacCallum seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action regarding the 2022 Household Hazardous Waste collection event.

Mayor Garcia made the recommendation to schedule a second collection event to use the remaining funds for the 2022 Household Hazardous Waste Grant. Councilmember Kircher made the motion to schedule a second collection event to use the remaining funds for the 2022 Household Hazardous Waste Grant. Councilmember Cobio seconded the motion. The motion passed unanimously.

9. Council to discuss and take possible action regarding the upcoming Waller County 150th Anniversary Celebration.

Mayor Garcia made the recommendation for the City of Pattison to participate in the upcoming Waller County 150th Anniversary Celebration, by holding an event in the city on May 1, 2023. Councilmember Kircher made the motion for the City of Pattison to participate in the upcoming Waller County 150th Anniversary Celebration, by holding an event in the city on May 1, 2023. Councilmember Cobio seconded the motion. The motion passed unanimously.

10. Mayor to give an update on and discussion of:

- CDBG-MIT proposal
 - The proposal for the CDBG-MIT to Waller County. The city was not chosen for this project.
- Code Enforcement
 - The RV on the lot at Ave I has been removed.
 - Trash that was dumped on Morton Road has been identified and charges have been filed.
 - The code enforcement office is also working with Animal Control issues within the city.



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- City's 50th Celebration
 - The celebration was successful.
 - The brand board will need to have the city seal placed in the center and sealed. It will be placed in the city hall.

11. Request from council for future agenda items, announcement, and comments.

VIII. EXECUTIVE SESSION:

The Executive Session of the City Council was called to order by Mayor Garcia at 8:48 p.m.

1. Texas Government Code, Sec. 551.089. DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING. The City Council may meet in closed, executive session to deliberate:

- (1) security assessments or deployments relating to information resources technology;
- (2) network security information as described by Section [2059.055\(b\)](#); or
- (3) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

The Executive Session was adjourned at 8:57 p.m.

IX. Reconvene:

No action was taken.

X. Adjourn meeting.

The meeting was adjourned at 8:58 p.m.



Mayor, Joe Garcia

Attest:



City Secretary, Lorene Hartfiel