



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715
Website: www.pattison.texas.gov

City Council Meeting Minutes November 3, 2022

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Frank Cobio, Randall Flowers, Robert MacCallum, Seth Stokes

Also, Present: City Secretary, Lorene Hartfiel; Tim Kirwin, City Attorney; Ashton Crow, GrantWorks; Rick MacDonald, Lya Coulter, Debra Reyes.

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

None

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. Councilmember Stokes abstained because he was not in attendance for the October 19, 2022, meeting. The motion passed unanimously by the remaining council members.

VII. Business

1. Council to discuss and take possible action regarding the proposed Future Development survey.

No action was taken.



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2. Council to discuss and take possible action regarding the appointment of a Planning Commission member.

Mayor Garcia made the recommendation to appoint Rick MacDonald to the Planning Commission for a two-year term. Councilmember Kircher made the motion to appoint Rick MacDonald to the Planning Commission for a two-year term. Councilmember MacCallum seconded the motion. The motion passed unanimously.

3. Council to discuss and take possible action regarding the “Authorization To Obtain Treasury Management Services” to allow all councilmembers to be authorized to sign checks.

Mayor Garcia made the recommendation regarding the “Authorization To Obtain Treasury Management Services” for all of the following council members to be authorized to sign checks (two signatures will still be required for all check payments):

Wayne Kircher	Councilmember #1 and Mayor Pro-Tem
Frank Cobio	Councilmember #2
Robert MacCallum	Councilmember #3
Seth Stokes	Councilmember #4
Randall Flowers	Councilmember #5

Councilmember Kircher made the recommendation regarding the “Authorization To Obtain Treasury Management Services” as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

4. Council to discuss and take possible action regarding authorization for Request for Proposals for banking services.

Mayor Garcia made the recommendation to authorize Request for Proposals for banking services. Councilmember Flowers made the motion to authorize Requests for Proposals for banking services. Councilmember Kircher seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action authorizing the mayor to add additional bank accounts.

Mayor Garcia made the recommendation to authorize the mayor, Joe Garcia to add additional bank accounts for grant funds. Councilmember Kircher made the motion to authorize the mayor, Joe Garcia, to add additional bank accounts for grant funds. Councilmember Cobio seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding the City of Pattison’s 50th Anniversary Celebration.



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Mayor Garcia gave an update that the next workshop will be held on November 9, 2022 at 6 p.m.

No action was taken.

7. Council to discuss and take possible action regarding the city's paid time off policy.

Mayor Garcia made the recommendation to adopt a city paid time off policy with an effective date of October 1, 2022. Councilmember Kircher made the motion to adopt a city paid time off policy effective date of October 1, 2022. Councilmember Flowers seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action on Fee Agreement with Messer Fort McDonald.

Mayor Garcia made the recommendation to accept the Fee Agreement with Messer Fort McDonald. Councilmember Kircher seconded the motion. Councilmember Cobio seconded the motion.

9. Council to discuss and take possible action to adopt a Resolution authorizing the award of administration/project delivery service provider(s) to complete application and project implementation for the City of Pattison's 2023-2024 Texas Community Development Block Grant program funded and administered through the Texas Department of Agriculture.

Mayor Garcia made the recommendation to adopt a Resolution authorizing the award of administration/project delivery service provider to GrantWorks to complete application and project implantation for the City of Pattison's 2023-2024 Texas Community Development Block Grant program funded and administered through the Texas Department of Agriculture. Councilmember Kircher made the motion as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action to adopt a Resolution authorizing the award for engineering/architectural/surveying service provider(s) to complete project implementation for the City of Pattison's 2023-2024 Texas Community Development Block Grant funding administered by the Texas Department of Agriculture.

Mayor Garcia made the recommendation to adopt a Resolution authorizing the award for engineering/architectural/surveying service provider(s) to Kaluza Engineering, Inc, Consulting Engineers & Surveyors to complete project implementation for the City of Pattison's 2023-2024 Texas Community Development Block Grant funding administered by the Texas Department of Agriculture. Councilmember Kircher made



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the recommendation as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

11. Council to discuss and take possible action to adopt a Resolution regarding membership with Texas SmartBuy.

Mayor Garcia made the recommendation to adopt a Resolution regarding membership with Texas SmartBuy. Councilmember Kircher made the motion to adopt a Resolution regarding membership with Texas SmartBuy. Councilmember MacCallum seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action regarding the City Hall remodel.

No action was taken.

13. Mayor's report and possible discussion:

- Sealy Paving (potholes)
- Clean up event
- Drug Take Back and Shredding Event
- Tree Trimming
- FEMA Community Assistance Contact (CAC)

10. Request from council for future agenda items, announcement, and comments.


- Survey
- Special Election
- ETJ issue with Brookshire

X. Adjourn meeting.

The meeting was adjourned at 7:46 p.m.



Mayor, Joe Garcia

Attest: 

City Secretary, Lorene Hartfiel