



*City of Pattison*  
P.O. Box 223  
Pattison, TX 77466  
281-934-3715  
Website: [www.pattison.texas.gov](http://www.pattison.texas.gov)

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**City Council Meeting Minutes September 29, 2022**

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**I. Call Meeting to Order**

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. at the City of Pattison City Hall, located at 3410 1<sup>st</sup> Street, Pattison, Texas 77466.

**Members Present:**

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Seth Stokes, Frank Cobio, Randall Flowers, Robert MacCallum

**Also, Present:** City Secretary, Lorene Hartfiel; Rick MacDonald; Debra Reyes; Noel Compean, Calyx Design Studio; Stacey Witte

**Not Present:** City Attorney, Tim Kirwin

**II. Pledge of Allegiance**

Mayor Garcia led the pledges.

**III. Citizens Comments – No action can be taken**

None

**IV. Council to approve agenda.**

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Flowers. The motion passed unanimously.

**V. Declare Conflicts of Interest**

None declared.

**VI. Consent Agenda**

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Flowers. The motion passed unanimously.



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### **VII. Business**

1. Public Hearing on proposed FY 2022-2023 Budget.

Mayor Garcia called to order A Public Hearing on proposed FY 2022-2023 Budget at 7:02 p.m. No public comments or discussion. The hearing was closed at 7:03 p.m.

2. Council to discuss and take possible action to approve an ordinance adopting the FY 2022-2023 budget for October 1, 2022, through September 30, 2023.

Mayor Garcia made the recommendation to approve an ordinance adopting the FY 2022-2023 Budget for October 1, 2022, through September 30, 2023, noting that the budget can be amended as needed. Councilmember Kircher made a motion to approve the FY 2022-2023 Budget for October 1, 2022, through September 30, 2023. Councilmember Cobio seconded the motion. The motion passed unanimously.

3. Introduction of Code Enforcement Officer.

Mayor Garcia introduced Stacey Witte as the part-time Code Enforcement Officer.

4. Council to discuss and take possible action to appoint members for the Parks Board.

Mayor Garcia made the recommendation to appoint Stephanie Sturm and Gail Richardson Tidwell to the Parks Board for a 2-year term from September 2022 to September 2024. Councilmember Kircher made a motion to appoint as stated above to the Parks Board. Councilmember MacCallum seconded the motion. The motion passed unanimously.

5. Council to discuss and take possible action regarding tree trimming and mowing.

No action taken.

6. Council to discuss and take possible action regarding Sealy Paving proposal for pothole and street repair.

No action taken.



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7. Council to discuss and take possible action regarding the City of Pattison's 50<sup>th</sup> Anniversary Celebration.

No action taken.

Mayor Garcia made the recommendation to schedule a workshop on October 13, 2022, at 6 p.m.

8. Council to discuss and take possible action regarding the Waller County Elections JOINT AGREEMENT AND CONTRACT FOR ELECTION SERVICES.

Mayor Garcia made the recommendation to approve the Waller County Elections JOINT AGREEMENT AND CONTRACT FOR ELECTION SERVICES for the November 8, 2022, Special Election. Councilmember Kircher made a motion to approve the Waller County Elections agreement as stated above. Councilmember Flowers seconded the motion. The motion passed unanimously.

9. Mayor to present a proclamation recognizing World Teacher's Day.

Mayor Garcia made the recommendation to change World Teacher's Day to Teacher's Day. Councilmember Kircher made the motion to change World Teacher's Day to Teacher's Day. Councilmember Flowers seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action regarding the city council meeting dates.

No action taken.

11. Council to discuss and take possible action regarding the delegates for the HGAC council.

Mayor Garcia made the recommendation to appoint Joe Garcia as Houston Galveston Area Council (HGAC) Representative to the General Assembly for the year 2023 and Wayne Kircher as the HGAC Alternate Representative. Councilmember Flowers made the motion to appoint the delegates as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action regarding the status of annexation petitions and process.

Councilmember Stokes made a suggestion that the city establish a process for annexation petitions.



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Mayor Garcia made the recommendation that the city establish a quarterly process for annexation petitions. Councilmember Kircher made the motion for the city to establish a quarterly process for annexation petitions. Councilmember MacCallum seconded the motion. The motion passed unanimously.

13. Council to discuss and take possible action to approve the City of Pattison authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications for professional services (RFQ) for the American Rescue Plan Act (ARPA) of 2021.

Mayor Garcia made the recommendation to approve the City of Pattison authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications for professional services (RFQ) for the American Rescue Plan Act (ARPA) of 2021. Councilmember Kircher made the motion to approve the authorization for RFP as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

14. Council to discuss and take possible action to approve the City of Pattison authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture.

Mayor Garcia made the recommendation to approve the City of Pattison authorization to issue requests for proposals for administrative services (RFP) and requests for qualifications (RFQ) for the 2023-2024 Texas Community Development Block Grant Program administered by the Texas Department of Agriculture. Councilmember Kircher made the motion to approve the authorization as stated above. Councilmember Flowers seconded the motion. The motion passed unanimously.

15. Council to discuss and take possible action regarding the contract for the FY 21-22 Audit.

Mayor Garcia made the recommendation to approve the contract for the FY 21-22 Audit with Seidel Schroeder. Councilmember MacCallum made the motion to approve the contract for the FY 21-22 Audit with Seidel Schroeder. Councilmember Kircher seconded the motion. The motion passed unanimously.

16. Council to discuss and take possible action on Emergency Services District (ESD) recommended legislation.

No action taken.

17. Mayor's report and possible discussion:

- Consolidated Communications – Internet upgrade.



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- Update on the City Park
- Update on Building Resilient Infrastructure and Communities (BRIC) grant.
- Update on Texas Community Block Grant (TxCDBG) Mitigation Method Distribution.

18. Council to discuss and take possible action regarding the City Hall remodel.

Noel Compean, Calyx Design Studios, gave an update on the building plans for the City Hall remodel.

No action taken.

**VII. EXECUTIVE SESSION:** A closed meeting was called to order at 9:27 p.m. concerning the following items:

**1. Texas Government Code, Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING.** The City Council will conduct a closed meeting to deliberate:

- Security assessments or deployments relating to information resources technology.
- Network security information as described by Section 2059.055(b); or
- The deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

**IX. Reconvene:**

Reconvened into regular session at 9:39 p.m.

No action taken.

19. Request from council for future agenda items, announcement, and comments.

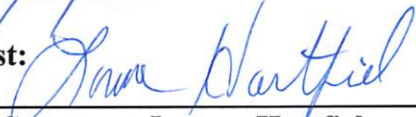
- National Drug Take Back Day – October 29, 2022

**X. Adjourn meeting.**

The meeting was adjourned at 9:43 p.m.

  
\_\_\_\_\_  
Mayor, Joe Garcia

Attest:

  
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City Secretary, Lorene Hartfiel