



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes September 1, 2022

I. Call Meeting to Order

The City Council meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. at the City of Pattison City Hall, located at 3410 1st Street, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmembers: Wayne Kircher, Seth Stokes, Frank Cobio, Randall Flowers.

Also, Present: City Secretary, Lorene Hartfiel; City Attorney, Tim Kirwin; Rick MacDonald; Lawrence Brandyburg; Lya Coulter; Ken Coulter; Debra Reyes; Noel Compean, Calyx Design; Carlos Zepeda, TxDot; Greg Nady.

Not Present: Robert MacCallum

II. Pledge of Allegiance

Mayor Garcia led the pledges.

III. Citizens Comments – No action can be taken

Greg Nady requested a letter of support for Proposed San Felipe Trail Historic Bikeway Project. (FM 359 and FM 1458 from Brookshire to Stephen F. Austin State Park)

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Mayor Garcia asked for a motion for the Council to approve the consent agenda as presented. Councilmember Kircher made a motion that the agenda be approved as presented, seconded by Councilmember Cobio. The motion passed unanimously.



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VII. Business

1. A representative from TxDot to discuss TxDot projects in southern Waller County.

Carlos Zepeda , Fort Bend County/Waller County area engineer from TxDot gave an update on the TxDot projects in southern Waller County.

2. Council to discuss and take possible action regarding the ETJ issues with the City of Brookshire.

No Action Taken

3. Council to discuss and take possible action to appoint chairperson for the Planning Commission.

Mayor Garcia made the recommendation to appoint Lya Coulter as chairperson for the Planning Commission. Councilmember Kircher made the motion to appoint Lya Coulter as chairperson for the Planning Commission. Councilmember Flowers seconded the motion. The motion passed unanimously.

4. Report from the Planning Commission.

Lya Coulter reported that that the Planning Commission held a meeting with Chris Browne, EHRA, regarding zoning.

5. Council to discuss and take possible action appointing a Municipal Court Clerk.

Mayor Garcia made the recommendation to appoint Lorene Hartfiel as the Municipal Court Clerk for the City of Pattison. Councilmember Kircher made the recommendation to appoint Lorene Hartfiel as Municipal Court Clerk for the City of Pattison. Councilmember Flowers seconded the motion. The motion passed unanimously.

6. Council to discuss and take possible action regarding tree trimming.

Mayor Garcia made the recommendation to proceed with tree trimming projects not to exceed the residual of maintenance budget and tree trimming budget of \$5,000.00. Councilmember Kircher made the motion as stated above. Councilmember Flowers seconded the motion. The motion passed unanimously.



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7. Council to discuss and take possible action regarding Sealy Paving proposal for pothole repair.

Mayor Garcia made the recommendation to have Sealy Paving repair potholes not to exceed the amount remaining in the budget of \$4,100.00. Councilmember Kircher made the motion as stated above. Councilmember Flowers seconded the motion. The motion passed unanimously.

8. Council to discuss and take possible action on FY 2022-2023 Budget and scheduling Public Hearing.

Mayor Garcia made the recommendation to schedule a Public Hearing for the FY 2022-2023 Budget at 7 p.m. on September 29, 2022. Councilmember Kircher made the motion as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

9. Council to discuss and take possible action regarding **AN ORDINANCE OF THE CITY OF PATTISON, TEXAS AMENDING ORDINANCE NO. 130; PROVIDING RULES AND REGULATION FOR TRUCK ROUTES; PROVING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

Mayor Garcia made the recommendation to approve **AN ORDINANCE OF THE CITY OF PATTISON, TEXAS AMENDING ORDINANCE NO. 130; PROVIDING RULES AND REGULATION FOR TRUCK ROUTES; PROVING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.** Councilmember Kircher made the motion to approve the ordinance as stated above. Councilmember Flowers seconded the motion. The motion passed unanimously.

10. Council to discuss and take possible action on a **RESOLUTION OF CITY OF PATTISON, TEXAS IN WALLER COUNTY, COMMITTING CITY OF PATTISON TO PROVIDE LOCAL MATCHING FUNDS TO SECURE AND COMPLETE THE FEMA HAZARD MITIGATION GRANT PROJECTS.**

Mayor Garcia made the recommendation to approve a **RESOLUTION OF CITY OF PATTISON, TEXAS IN WALLER COUNTY, COMMITTING CITY OF PATTISON TO PROVIDE LOCAL MATCHING FUNDS TO SECURE AND COMPLETE THE FEMA HAZARD MITIGATION GRANT PROJECTS.** Councilmember Kircher made the motion to approve the Resolution as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.



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11. Council to discuss and take possible action regarding Culvert Schedule of Fees, Resolution 2018-03.

Mayor Garcia made the recommendation to table this item for a future meeting. Councilmember Kircher made the motion to table this item for a future meeting. Councilmember Cobio seconded the motion. The motion passed unanimously.

12. Council to discuss and take possible action to amend **ORDINANCE #158 ORDERING AND CALLING A SPECIAL ELECTION FOR NOVEMBER 8, 2022, FOR THE PURPOSE OF ESTABLISHING A MUNICIPAL DEVELOPMENT DISTRICT.**

Mayor Garcia made the recommendation to amend **ORDINANCE #158 ORDERING AND CALLING A SPECIAL ELECTION FOR NOVEMBER 8, 2022, FOR THE PURPOSE OF ESTABLISHING A MUNICIPAL DEVELOPMENT DISTRICT.** Councilmember Kircher made the motion to amend the ordinance as stated above. Councilmember Flowers seconded the motion. The motion passed unanimously.

13. Council to discuss and take possible action regarding the City Hall remodel.

Mayor Garcia made the recommendation to move this item to #16. Councilmember Kircher made the motion to move this item to #16. Councilmember Flowers seconded the motion. The motion passed unanimously.

14. Council to discuss and take possible action regarding National Night Out.

Mayor Garcia made the recommendation to cancel the city's National Night Out event to support the events at Royal ISD and Brookshire. Councilmember Kircher made the motion to cancel the city's National Night Out event to support the events at Royal ISD and Brookshire. Councilmember Flowers seconded the motion. The motion passed unanimously.

15. Mayor's report and possible discussion:

- Pattison Farmers Market:
 - September 10, 2022 at 8 a.m. to 1 p.m.
- Comcast update
 - A report regarding a meeting with Comcast. According to Comcast the service to Pattison is not yet cost effective.
- CDBG MIT update
 - A report about the second round of Harvey Funding.
- Activity at City Park
 - Completed projects: trees have been trimmed, mowing and weed eating, light has been installed by CenterPoint, locating a survey pin.



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- Bureau of Veritas
 - All homes that had inspection concerns from a citizen have been resolved.

VII. EXECUTIVE SESSION: A closed meeting was called to order at 8:35 p.m. concerning the following items:

1. **Texas Government Code, Section 551.074. PERSONNEL MATTERS; CLOSED MEETING.** The City Council will conduct a closed meeting to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee:

- Code Compliant Officer
- Office Assistant

2. **Texas Government Code, Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING.** The City Council will conduct a closed meeting to deliberate:

- Security assessments or deployments relating to information resources technology.
- Network security information as described by Section 2059.055(b); or
- The deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

IX. Reconvene:

Reconvene into regular session at 9:25 p.m. and consider action, if any, on items discussed in Executive Session.

1. **Texas Government Code, Section 551.074. PERSONNEL MATTERS;**

Mayor Garcia made the recommendation to hire a part-time Code Compliance Officer, beginning October 1, 2022, 5 hours per week, \$20.00 per hour. Councilmember Kircher made the motion to hire a part-time Code Compliance Officer as stated above. Councilmember Cobio seconded the motion. The motion passed unanimously.

2. **Texas Government Code, Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS.**

Mayor Garcia made the recommendation to change email service provider for the city. Councilmember Kircher made the motion to change email service provider for the city. Councilmember Cobio seconded the motion. The motion passed unanimously.



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16. Council to discuss and take possible action regarding the City Hall remodel.

Mayor Garcia made the motion to table this item to a future meeting. Councilmember Kircher made the motion to table this item to a future meeting. Councilmember Flowers seconded the motion. The motion passed unanimously.

17. Request from council for future agenda items, announcement, and comments.

- Development agreements
- TML Conference is October 5, 6, 7, 2022. The City Council meeting will be rescheduled for October 13.
- Councilmember Kircher asked for an ordinance regarding fines for builders, who fail to obtain a certificate of occupancy.

X. Adjourn meeting.

The meeting was adjourned at 9:31 p.m.

Mayor, Joe Garcia

Attest:

City Secretary, Lorene Hartfiel