



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes: December 1, 2020

I. Call Meeting to Order

A regular meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. via videoconference.

Members Present:

Mayor Joe Garcia, Councilmember: Seth Stokes, Wayne Kircher, Robert MacCallum, Fred Branch.

Also, Present: City Attorney, Lora Lenzsch; City Secretary, Lorene Hartfiel, Ken Coulter, Sylvia Davila, R. Hans Miller.

Not Present: Councilmember: Frank Cobio.

II. Pledge of Allegiance

Mayor Garcia lead the pledges.

III. Citizens Comments – No action can be taken:

Ken Coulter requesting information regarding local COVID-19 testing.

IV. Council to approve agenda

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember MacCallum made a motion that the agenda be approved as presented, seconded by Councilmember Kircher. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Items listed under the consent agenda are considered routine and are generally enacted in one motion. There will be no separate discussion of these items unless a councilmember requests one or more items to be removed from consent agenda for a separate discussion and action.

- A. Consent and approval of Minutes from the November 10, 2020 regular meeting.
- B. Consent and approval of the finance report for December 2020.
- C. Consider and approval of checks paid and payables.

Mayor Garcia sought a motion to approve the Consent Agenda. Councilmember Branch made the motion that the Consent Agenda be approved as presented. The motion was seconded by Councilmember MacCallum. The motion passed unanimously.



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VII. Business

1. Council to discuss and take action regarding **Resolution 2020-011 designating an administration service provider for the 2021-2022 TXCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture.**

Sylvia Davila from Grantworks gave a brief presentation regarding the Community Development Fund Grant. Grantworks will be the service provider guiding the city with the application and implementation of the grant. They will collect a fee if the city is awarded a grant and the fee will be paid for by the grant.

Mayor Garcia made the recommendation to approve **Resolution 2020-011 designating an administration service provider for the 2021-2022 TxCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture.** Councilmember MacCallum made a motion to approve **Resolution 2020-011.** Councilmember Kircher seconded the motion. The motion passed unanimously.

2. Council to discuss and take action on **Ordinance #135 Public Street Right of Way Management.**

Mayor Garcia made the recommendation to approve **Ordinance #135 Public Street Right of Way Management.**

Councilmember MacCallum made a motion to approve **Ordinance 135.** Councilmember Kircher seconded the motion. The motion passed unanimously.

3. Mayor to give an update on the City of Pattison Comprehensive Plan.

The mayor met with Chris Browne from EHRA Engineering to discuss the details of the comprehensive plan and how to meet the needs of the city.

4. Council to discuss and take action on the proposed 2021 City Council Calendar.

Mayor Garcia made the recommendation to approve the 2021 City Council Calendar with the correction of the Planning Commission meeting date from January 17, 2021 to the correct date of January 21, 2021. Councilmember Kircher made a motion to approve the 2021 City Council Calendar. Councilmember Stokes seconded the motion. The motion passed unanimously.



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5. Report from the City Secretary on permits, website and other activities.
 - a. May 2021 election. The first day to file date stands corrected as January 13, 2021. Councilmember Positions #3, 4, and 5 expire May 2021.

6. Request from council for future agenda items and upcoming community events.
 - a. Update on CDBG from Grantworks
 - b. Update on Comprehensive Plan
 - c. ETJ issue

VIII. Adjourn meeting

The meeting was adjourned at 7:38 p.m.

Mayor, Joe Garcia

Attest:

City Secretary, Lorene Hartfiel