



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes: October 6, 2020

I. Call Meeting to Order

A regular meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. via videoconference.

Members Present:

Mayor Joe Garcia, Councilmember: Seth Stokes, Wayne Kircher, Robert MacCallum, Frank Cobio, Fred Branch

Also, Present: City Attorney, Lora Lenzsch; City Secretary, Christa Molloy, Deputy City Secretary, Lorene Hartfiel, Planning Commission Chair Rick MacDonald.

II. Pledge of Allegiance

Mayor Garcia lead the pledges.

III. Citizens Comments – No action can be taken:

None

IV. Council to approve agenda

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember MacCallum made a motion that the agenda be approved as presented, seconded by Councilmember Kircher. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Items listed under the consent agenda are considered routine and are generally enacted in one motion. There will be no separate discussion of these items unless a councilmember requests one or more items to be removed from consent agenda for a separate discussion and action.

- A.** Consent and approval of Minutes from the September 1, 2020 regular meeting
- B.** Consent and approval of Minutes from the September 22, 2020 public hearing with the correction that Councilmember Stokes was not present.
- C.** Consent and approval of Minutes from the September 22, 2020 special meeting with the correction that Councilmember Stokes was not present.
- D.** Consent and approval of the finance report for October 2020.
- E.** Consider and approval of checks paid and payables.

Mayor Garcia sought a motion to approve the Consent Agenda. Councilmember Branch made the motion that the Consent Agenda be approved as presented. The motion was seconded by Councilmember MacCallum. The motion passed unanimously.



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VII. Business

1. Council to discuss and take action on Designation of Representative and Alternate Houston-Galveston Area Council 2021 General Assembly.

Mayor Garcia informed council that it was to designate a representative and alternate to the HGAC 2021 General Assembly. Councilmember MacCallum motioned to designate Mayor Garcia as the Representative for Houston-Galveston Area Council 2021 General Assembly and Councilmember Stokes as the alternate. Councilmember Kircher seconded the motion. The motion passed unanimously.

2. Council to discuss and take action on the ETJ Overlap issue with the City of Brookshire.

Mayor Garcia discussed the need to identify any overlapping ETJ areas as the first step.

No action taken.

3. Council to discuss and take action regarding the community Christmas event.

Mayor Garcia recommended that the city work with the community and businesses along FM 359 to put up Christmas lights. Councilmember MacCallum made a motion to start the planning stages for the Christmas lights event. Councilmember Kircher seconded the motion. The motion was passed unanimously.

4. Council to discuss and take action regarding repairs on Ave. J.

Mayor Garcia discussed the completion of the repairs for Ave J. Mayor Garcia as for a motion to approve re-toping and repairs on Ave J from FM 359 to 7th Street by Sealy Paving. Councilmember Kircher made a motion to go forward on the repairs on Ave J from FM 359 to 7th Street. Councilmember MacCallum seconded the motion. The motion passed unanimously.

5. Council to discuss and take action to update the City map to reflect the alley ways abandonments.

Mayor Garcia recommended that the city engineer update the city map to reflect the alley way and easement changes and abandonments. Councilmember MacCallum made a motion to have the City Engineer update the city map to reflect the alley way abandonments. Councilmember Kircher seconded the motion. The motion passed unanimously.



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6. Council to discuss and take action on the appointment of Lorene Hartfiel as City Secretary as a part-time employee.

Mayor Garcia recommended that Lorene Hartfiel as City Secretary as a part-time employee. Councilmember MacCallum made a motion to appoint Lorene Hartfiel as City Secretary as a part-time employee. Councilmember Kircher seconded the motion. The motion passed unanimously.

7. Council to discuss and take action on the appointment of Christa Molloy as Deputy City Secretary.

Mayor Garcia recommended the appointment of Christa Molloy as Deputy City Secretary. Councilmember Kircher made a motion to appoint Christa Molloy as Deputy City Secretary. Councilmember MacCallum seconded the motion. The motion passed unanimously.

8. Council to discuss and take action on approving Allegiance Bank Indemnification and Hold Harmless Agreement granting Lorene Hartfiel access to account balance and information; requesting copies of account statements, checks, debits and/or credits; ordering printed checks and deposit slips; placing stop payment orders; online banking; and receiving email notification of incoming wires.

Mayor Garcia called for a motion to approve granting Lorene Hartfiel access to account balance and information; requesting copies of account statements; checks, debits and/or credits; ordering printed checks and deposit slips; placing stop payment orders; online banking; and receiving email notification of incoming wires. Councilmember Stokes made a motion to approve granting Lorene Hartfiel access to account balance and information; requesting copies of account statements; checks, debits and/or credits; ordering printed checks and deposit slips; placing stop payment orders; online banking; and receiving email notification of incoming wires. Councilmember MacCallum seconded the motion. The motion passed unanimously.

9. Council to discuss and take action on approving the Business Debit Card Application for Lorene Hartfiel.

Mayor Garcia called for a motion to approve the Business Debit Card Application for Lorene Hartfiel. Councilmember Stokes made a motion to approve the Business Debit Card Application for Lorene Hartfiel. Councilmember Frank Cobio seconded the motion. The motion passed unanimously.

10. Council to discuss an update on FM 359 and Durkin Road

Mayor Garcia provided an update on FM 359 and Durkin Road. The potholes that had a complaint on have been filled by the county. The mayor filed a complaint letter to Texas Railroad Commission regarding the LP tanks that have not been moved.



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11. Council to discuss property at 3307 First Street.

Mayor Garcia discussed the property at 3307 First Street and the concern of a citizen of the overgrown grass and abandoned vehicles. The mayor discussed options to get the owner to clean up the property.

12. Report from the City Secretary on permits, website and other activities.


- a. The City Secretary gave an update on permit activity.
- b. The website has been updated with new information, including election information.
- c. Invoices have been submitted for reimbursement the sheriff patrol

13. Request from council for future agenda items and upcoming community events.

- a. ETJ overlap issue with the City of Brookshire.
- b. Public Hearing for the Subdivision Ordinance.

VIII. Adjourn meeting

The meeting was adjourned at 7:52 p.m.



Mayor, Joe Garcia

Attest:


City Secretary, Lorene Hartfiel