



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes: July 7, 2020

I. Call Meeting to Order

A regular meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. via videoconference.

Members Present:

Mayor Joe Garcia, Councilmember: Seth Stokes, Wayne Kircher, Robert MacCallum, Frank Cobio, Fred Branch

Also, Present: City Attorney, Lora Lenzsch; City Secretary, Christa Molloy; Deputy City Secretary, Lorene Hartfiel, Planning Commission Chair Rick MacDonald

II. Pledge of Allegiance

Mayor Garcia lead the pledges.

III. Citizens Comments – No action can be taken:

None

IV. Council to approve agenda

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember MacCallum made a motion that the agenda be approved as presented, seconded by Councilmember Kircher. The motion passed unanimously.

V. Declare Conflicts of Interest

None declared.

VI. Consent Agenda

Items listed under the consent agenda are considered routine and are generally enacted in one motion. There will be no separate discussion of these items unless a councilmember requests one or more items to be removed from consent agenda for a separate discussion and action.

- A.** Consent and approval of Minutes from the June 18, 2020 regular meeting with the correction that Councilmember Brand was present.
- B.** Consent and approval of the finance report for July 2020.
- C.** Consider and approval of checks paid and payables.

Mayor Garcia sought a motion to approve the Consent Agenda. Councilmember Kircher made the motion that the Consent Agenda be approved as presented. The motion was seconded by Councilmember Stokes. The motion passed unanimously.



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VII. Business

- 1. Council to discuss and take action on **INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF WALLER AND THE CITY OF PATTISON FOR ON-SITE SEWAGE FACILITY PERMITS AND INSPECTIONS.****

Mayor Garcia stated that we need a formal agreement with Waller County to get the process started on being correct.

The City Attorney presented the revised formal interlocal agreement between Waller County and the City of Pattison. The City Attorney shared that the County will charge a \$100.00 per month fee for this agreement. Councilmember Stokes shared his concern that the City has not known about permits issued by the County in the City. The City Attorney discussed that Waller County is aware that there is a problem with people not checking with The City for their permits before they go to Waller County. They are working on a system to make sure people go to the City first to seek the needed permits. Mayor Garcia stated getting the City's webpage updated with current information should help to inform the citizens of the permit requirements. The City Attorney discussed that the City could make weekly requests to Waller County regarding permit requests.

Mayor Garcia stated that he will work hard with Waller County to maintain open communication and to try to avoid any issues.

Mayor Garcia sought a motion to approve the interlocal agreement. Councilmember MacCallum motioned that the interlocal agreement be approved. Councilmember Kircher seconded the motion. The motion passed unanimously.

- 2. Council to discuss and take action on the 2020 Audit Engagement Letter with Seidel Schroeder.**

Mayor Garcia sought a motion on this item. Councilmember Stokes made the motion that the 2020 Audit Engagement Letter with Seidel Schroeder be approved. Seconded by Councilmember Cobio.

- 3. Council to discuss budget preparation for October 1, 2020.**

Mayor Garcia asked the Council to get ready and to start thinking about the direction to take for the next budget.

- 4. Council to discuss the proposed Subdivision ordinance.**

Mayor Garcia stated appreciation to the City Attorney for working on it and asked for the council to review it and offer their comments and bring it back to the next council meeting.

Councilmember Kircher stressed the importance of looking at the easement and the plans of the front entryways.



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Council member Stokes is concerned with Page 11, Section F. The City does not control water and sewer. The City Attorney will investigate it.

5. Council to discuss and take action on the City Park.

Mayor Garcia shared the repairs that are needed which are the equipment and fences. Wants the council to be aware of these items and how to proceed.

Councilmember Kircher asked for a quote on the repairs before any decisions are to be made.

Mayor Garcia stated that with Covid-19 restrictions he doesn't expect too much activity at the park. There are also some bees and some poison ivy that needs to be taken care of, also looking for someone else to mow. This will be placed on a future agenda for discussion.

Councilmember MacCallum stated that he thought the council voted on the last meeting to open the park. Councilmember Kircher clarified that the park was to be opened only after it was mowed. Mayor Garcia and Councilmember Branch did mow, and they discovered the repairs, bees, and poison ivy.

6. Council to discuss and take action on reappointment to Planning Commission members. Three Planning Commission members are up for reappointment, Heidi Gregory, Anissa McGowan, and Lee Kosina.

Mayor Garcia sought a motion on this item. Councilmember MacCallum made the motion that the three members be reappointed. Seconded by Councilmember Kircher.

Mayor Garcia expressed his appreciation to the Planning Commission for all their hard work.

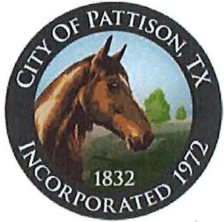
7. Update on Community COVID 19 actions.

Mayor Garcia reported that there will be a testing site at the Pattison Fire Department on July 23, 2020.

Regarding the Governors face mask order, currently The City has no plans to mandate a face mask order. Waiting to see if the Governor or Waller County issues any other orders.

8. Report from the City Secretary on permits, website, and other activities.

The City Secretary reported another busy month with permitting. Updates to the website will be made with a web design for municipalities. The results of the 2019 Audit have been posted on the website under Financial transparency.



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9. Request from council for future agenda items and upcoming community events.

Waller County completing the Annex and moving forward with allowing The City of Pattison to use the current building.

Quote for the City Park repairs.

Status on the stop signs that Joe is to identify that need to be replaced.

Status on stop signs already approved.

VIII. Adjourn meeting

The meeting was adjourned at 8:00 p.m.

Mayor, Joe Garcia

Attest:

Deputy City Secretary, Lorene Hartfiel