



## City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: [www.pattison.texas.gov](http://www.pattison.texas.gov)

### Planning Commission Meeting Minutes: June 18, 2020

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#### **I. Call Meeting to Order**

A regular meeting of the Pattison Planning Commission was called to order by Chair Rick MacDonald at 7:08 p.m. via videoconference by Zoom.

##### **Members Present:**

Chair Rick MacDonald; Members: Kenneth Coulter, Dableena Banjeri, Anissa McGowan

##### **Excused Absence:**

Lee Kosina, Heidi Gregory

##### **Also, Present:**

Mayor Joe Garcia, City Secretary Christa Molloy, Deputy City Secretary Lorene Hartfiel

#### **II. Pledge of Allegiance**

Chair Rick MacDonald lead the pledges.

#### **III. Citizens Comments – No action can be taken:**

Citizens who desire to address the Planning Commission will be limited to Three (3) Minutes.

None

#### **IV. Declare Conflicts of Interest**

None

#### **V. Planning Commission to approve agenda**

Chair MacDonald asked for a motion for the Planning Commission to approve the agenda as presented. Ken Coulter made a motion that the agenda be approved as presented, seconded by Heidi Gregory. The motion passed unanimously.

#### **VI. Consent Agenda**

Items listed under the consent agenda are considered routine and are generally enacted in one motion. There will be no separate discussion of these items unless a Planning Commission Member requests one or more items to be removed from consent agenda for a separate discussion and action.

- A. Consent and approval of Minutes from January 16, 2020 regular meeting.
- B. Consent and approval of Minutes from the January 28, 2020 workshop.
- C. Consent and approval of Minutes from the February 16, 2020 workshop.



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Chair MacDonald sought to approve the Consent Agenda. Dableena Banjeri made a motion that the Consent Agenda be approved as presented. The motion was seconded by Ken Coulter. The motion passed unanimously.

#### VII. Business

1. Discuss and take action on completion of Scenic City Certification Program.

Christa Molloy and Lorene Hartfiel will work on a chart to break down each section. Each committee member will take 2 sections of the Scenic City Standards and assess them with the City of Pattison ordinances.

The assignments are as follows:

Rick MacDonald – Section 3 and 4  
Anissa McGowan – Section 1, 6, and 7  
Ken Coulter – Section 8 and 10  
Dableena Banjeri – Section 2 and 5  
Heidi Gregory – Section 12  
Lee Kosina – Section 9 and 11

2. Discuss the proposed Subdivision Ordinance.

Mayor Joe Garcia stated that finishing the Subdivision Ordinance is a top priority. The ordinance needs to take the Scenic City standards into account.

Chair MacDonald asked that the members review the draft subdivision ordinance that will be sent by the City Secretary and provide feedback to him copying, the City Secretary so that comments can be coordinated and taken to the City Attorney.

3. Discuss the Planning Commission expiring terms in July 2020.

The City Secretary reported that the following members terms will expire in July 2020.  
Heidi Gregory  
Anissa McGowan  
Lee Kosina

Anissa McGowan agreed to continue for another 2-year term. Chair MacDonald will reach out to Heidi Gregory and Lee Kosina to determine their willingness to continue serving for two more years.

4. Discuss the draft New/Remodel Commercial Plan Review Checklist.

The City Secretary shared that this checklist will help with the permitting process. Chair MacDonald ask that this task be put on hold until the Scenic City assessment and



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Subdivision reviews have been completed. Ken Coulter also mentioned that the Planning Commission needs to consider working on a comprehensive plan.

5. Request from Planning Commission for future agenda items.
  - Comments on the new draft of the subdivision ordinance.

**VIII. Adjourn meeting.**

The meeting was adjourned at 8:14 p.m.

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**Chair, Rick MacDonald**

**Attest:**

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**Deputy City Secretary, Lorene Hartfiel**