



City of Pattison

P.O. Box 223

Pattison, TX 77466

281-934-3715

Website: www.pattison.texas.gov

City Council Meeting Minutes: October 8, 2019

I. Call Meeting to Order

A regular meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. in the Royal ISD Administration Building, located at 3714 FM 359, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia, Councilmember: Wayne Kircher, Robert MacCallum, Seth Stokes, Frank Cobio.

Members Absent: Councilmember Fred Branch was excused

Also, Present: City Attorney, Lora Lenzsch; City Secretary, Christa Molloy; Planning Commission Chair Rick MacDonald, Vice Chair Heidi Gregory

II. Pledge of Allegiance

Mayor Garcia asked Councilmember MacCallum to lead the pledges

III. Citizens Comments – No action can be taken:

No Citizen's signed up to comment.

IV. Council to approve agenda.

Mayor Garcia asked for a motion for the Council to approve the agenda as presented. Councilmember Stokes made a motion that the agenda be approved as presented, seconded by Councilmember MacCallum. The motion passed unanimously.

V. Consent Agenda

Items listed under the consent agenda are considered routine and are generally enacted in one motion. There will be no separate discussion of these items unless a councilmember requests one or more items to be removed from consent agenda for a separate discussion and action.

A. Consent and approval of Minutes from the September 17, 2019 regular meeting.

B. Consent and approval of the finance report for October 2019.

C. Consider and approval of checks paid and payables.

Mayor Garcia sought a motion to approve the Consent Agenda. Councilmember Kircher made the motion that the Consent Agenda be approved as presented. The motion was seconded by Councilmember MacCallum. The motion passed unanimously.

VI. Business

1. Council to discuss and take action, if any, on National Night Out.

Mayor Garcia thanked everyone who helped make the first National Night out successful, expressing his pride in having the best setting to bring the community together. He followed with the statement that he looked forward to next year's event and making it bigger and better. Mayor Garcia asked for discussion from the Councilmembers and the consensus was that the turnout was better than expected and that everyone who participated had a good time. Councilmember Stokes commented that this first event was



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going to be hard to top and that he had positive feedback about the event at a recent chamber luncheon. Mayor Garcia personally thanked Heidi Gregory and Rick MacDonald for their work and planning of the event. Heidi Gregory provided her feedback for improvements for next year. There was overwhelming support in the room that this should become an annual event for the community.

2. Council to discuss and take action on approving and signing thank you letters for National Night Out.

Mayor Garcia presented thank you letters for supports of the National Night Out event and asked Council members to join him in signing the letters. Mayor Garcia sought a motion to approve the thank you letters. Councilmember Stokes made the motion that the City Council approve the letters as presented. The motion was seconded by Councilmember MacCallum. The motion passed unanimously.

3. Council to discuss and take action on the purchase of equipment for the law enforcement line item.

Mayor Garcia asked for a motion to support the purchase of equipment for the law enforcement line item. Councilmember Cobio made the motion that Council approve the purchase of the equipment. The motion was seconded by Councilmember Kircher. The motion passed unanimously.

4. Update and discussion of the Drainage Project.

The City Secretary presented the report from the City Engineer. 1) The Contractor is scheduled to mobilize on October 21st. 2) The City Engineer will work with the Contractor on a letter to notify all impacted residents this week and will submit notification to the City Secretary for review. 3) The completion date for the Contract is set as November 1, 2019.

5. Council to discuss and take action on **AN ORDINANCE OF THE CITY OF PATTISON, TEXAS DECLARING CERTAIN NOISE TO BE A NUISANCE AND PROHIBITING CERTAIN NOISE WITHIN THE CITY OF PATTISON; ESTABLISHING PENALTIES NOT TO EXCEED \$500.00 AND INJUNCTIVE REMEDY; REPEALING ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.**

Mayor Garcia opened the discussion on the noise ordinance asking for feedback from the City Council and Rick MacDonald. After the discussion, it was determined that the City Attorney would need to tweak some of the language in the document and bring it back before the Council for consideration.

6. Council to discuss and take action to set 2020 city budget public hearing and authorize posting of the public hearing in The Katy Times.



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Mayor Garcia asked for a motion for this item. Councilmember Stokes made a motion that the Council schedule the Public Hearing for Tuesday, December 3rd at 7:00 PM and that the notice be posted in the Katy Times. The motion was seconded by Councilmember MacCallum. The motion passed unanimously.

7. Council to discuss and take action to authorize Mayor to sign engagement letter with Seidel Schroeder for the 2019 city audit.

Mayor Garcia asked for a motion for this item. Councilmember Stokes made a motion that the Council approve the signing of the engagement letter with Seidel Schroeder for the 2019 City Audit. The motion was seconded by Councilmember Cobio. The motion passed unanimously.

8. Council to discuss and take action on bids from Sealy Paving for pothole repairs and paving Durkin Road.

Mayor Garcia shared that he had received some complaints about potholes in the city and more than one complaint about the potholes on Durkin Road. Mayor Garcia presented proposals from Sealy Paving for the pothole repair and the paving of Durkin Road. The proposals were as follows:

Proposal 2468 – Paving 47 potholes around city - \$4,900

Proposal 2475 – Paving 25 potholes on Durkin Road - \$2,500

Proposal 2476 – Paving Durkin Road from Royal Road to Clapp Road - \$146,576.50

Mayor Garcia asked for a motion for this item. Councilmember MacCallum motioned that City move forward in accepting Proposals 2468 and 2475 for a total amount of \$7,400 and that the Mayor sign the contract for this action. The motion was seconded by Councilmember Kircher. The motion passed unanimously.

9. Council to discuss and take action, if any, on erosion on Royal Road near the creek.

Mayor Garcia shared that he had several conversations with citizens about erosion near the creek on Royal Road. He stated that this was previously looked at in the past by the City Engineers. He asked the Councilmembers to take the time to look at the erosion and consider whether it should be an item addressed in next year's budget.

10. Council to discuss and take action on one-time trash clean-up project to include authorization to obtain a roll off dumpster.

Mayor Garcia stated that he was seeking the approval of a one-time expense for a roll off dumpster for a cleanup project on Morton and Durkin Road. He indicated that the Pattison Area Volunteer Fire Department Chief Ulbricht has approved the City using the parking lot for the dumpster for a one-day trash collection. Mayor Garcia would be seeking volunteers for this event. He anticipated needing \$600 - \$800 for this event. Councilmembers discussed the ongoing problems with trash located in this area and the need to take care of the problem. Councilmember Stokes noted that while this was a one-



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time event, perhaps the City should consider a Clean Up Pattison Day event for the whole city and perhaps work with the Sheriff's Office in getting those needing to perform Community Service to help.

11. Council to discuss and take action regarding the City's Christmas Community Event.

Mayor Garcia asked Heidi Gregory for her insights on the event as it continues to grow in popularity. Heidi Gregor stated that she had ideas for addressing the flow of people and that it wasn't necessary to move the event to a larger venue at this time. Councilmember Stokes suggested that nametags be passed out at the front door and that guests could be told about the outside area as well.

Mayor Garcia asked for a motion for this item. Councilmember MacCallum motioned that City set the date for the Annual Christmas Community Event for Thursday, December 12, 2019 from 5:30 PM – 8:00 PM. The motion was seconded by Councilmember Kircher. The motion passed unanimously.

12. Council to discuss and take action on setting meeting dates for the City Council and Planning Commission for the remainder of the year 2019 and the year 2020.

Mayor Garcia asked for a motion for this item. Councilmember Kircher motioned that City establish the City Council meetings for the first Tuesday of the month and the Planning Commission establish their standard meetings for the third Thursday of the month. The motion was seconded by Councilmember MacCallum. The motion passed unanimously.

13. Report from the City Secretary on permits, website updates and other recent activities.

The City Secretary covered her report of City activities occurring between September 4 and October 8, 2019. This included general inquiries about permitting, reporting on the progress of obtaining cellphones for the Mayor and City Secretary from Verizon Wireless and obtaining the funds from the Morgan Stanley account.

14. Request from council for future agenda items and upcoming community events.

Mayor Garcia shared that he would not be able to attend the annual Texas Municipal League Conference in San Antonio. Councilmember Stokes shared that he was going to be attending.

Councilmember Kircher asked about the next steps in the discussion of levying a property tax. Mayor Garcia shared that this would be on the agenda next year in May or June. If the Council decided to levy a property tax, funds would not be received by the city for use until January 2021.

City Secretary, Christa Molloy, stated that she would be bringing a Public Information Request policy before the Council to approve in the near future.



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VII. Adjourn meeting

Mayor Garcia adjourned the meeting at 8:05 p.m.



Mayor, Joe Garcia

Attest:


City Secretary, Christa M. Molloy