



## City of Pattison

P.O. Box 223  
Pattison, TX 77466  
281-934-3715  
Pattisontexas.org

### City Council Minutes April 16, 2019 Regular Meeting

#### I. Call meeting to Order

A regular meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. in the Royal ISD Administration Building, located at 3714 FM 359, Pattison, Texas 77466.

#### **Members Present:**

Mayor Joe Garcia

Councilmember: Frank Cobio, Wayne Kircher, Robert MacCallum and Seth Stokes.  
Councilmember Fred Branch was excused.

**Also Present :** City Attorney, Lora Lenzsch; Deputy City Secretary, Christa M. Molloy

#### II. Pledge of Allegiance

Mayor Garcia and Councilmember MacCallum led the pledges.

#### III. Citizens Comments-No action can be taken

Citizens who desire to address the City Council will be limited to Three (3) Minutes.

No comments

#### IV. Council to approve agenda.

A motion was made by Councilmember Stokes to approve the agenda as presented. It was seconded by Councilmember Kircher. The motion passed unanimously.

#### V. Business

##### 1. **Council to discuss and take action on drainage projects.**

The City Engineer was not present. Mayor Garcia asked that the City Engineer be notified to present at the first meeting in May the documentation to seek bids for the prioritized drainage projects.

- ##### 2. **Council to discuss and take action on A RESOLUTION OF THE CITY OF PATTISON AUTHORIZING AND APPROVING MEMBERSHIP IN THE GULF COAST COALITION OF CITIES ("GCCC") FOR THE PURPOSE OF PROTECTING THE INTEREST OF THE CITY AND ITS CITIZENS WITH RESPECT TO ELECTRIC AND GAS UTILITY MATTERS; AUTHORIZING THE PAYMENT OF AN INITIAL MEMBERSHIP ASSESSMENT, FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL.**



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City Attorney Lora Lenzel shared her recommendations for the membership in the Gulf Coast Coalition of Cities (GCCC) as beneficial to small cities such as Pattison in that it keeps them apprised of Public Utility Commission activities that could effect the City.

A motion was made by Councilmember Stokes to adopt the resolution and approve the City of Pattison joining the GCCC, seconded by Councilmember MacCallum and passed unanimously.

3. **Council to discuss and take action on AN ORDINANCE OF THE CITY OF PATTISON REPEALING ORDINANCE NO. 101 AND REPLACING SAID ORDINANCE WITH THIS ORDINANCE WHICH PROHIBITS THE PLACEMENT OF MOBILE HOMES AND MANUFACTURED HOMES WITHIN THE CITY OF PATTISON; MAKING EXCEPTION FOR THE PLACEMENT OF MANUFACTURED HOMES IN A MOBILE HOME PARK OR A MOBILE HOME SUBDIVISION; PROVIDING PROCEDURES FOR THE PLATting OF MOBILE HOME PARKS AND MOBILE HOME SUBDIVISIONS; REQUIRING A LICENSE TO OPERATE A MOBILE HOME PARK; ESTABLISHING PLACEMENT PERMITS; ESTABLISHING REQUIREMENTS FOR THE PLACEMENT OF RECREATIONAL VEHICLES WITHIN THE CITY OF PATTISON; PROVIDING FOR DEFINITIONS; ESTABLISHING PENALTIES FOR THE VIOLATION OF THIS ORDINANCE.**

City Attorney Lenzel stated that the current Ordinance 101 needed clarification and that the newly recommended ordinance would align with the intent of the Council to regulate mobile homes and manufactured homes in the city on individual lots. The most significant change clarifies mobile homes or manufactured homes placement on residential lots. Councilmember Kircher asked for additional clarification on the definition of a mobile home versus a manufactured home. Councilmember MacCallum asked about the approval of the manufactured building for the Dora Ann Gostecnik. Mayor Garcia responded that he had been an existing structure and was grandfathered.

A motion was made by Councilmember Stokes to adopt the ordinance, seconded by Councilmember MacCallum and passed unanimously.

4. **Council to discuss and take action on A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PATTISON, TEXAS, APPROVING A FEE SCHEDULE FOR THE PLACEMENT, INSPECTIONS, AND OCCUPANCY OF MANUFACTURED HOMES, LICENSING AND INSPECTING MOBILE HOME PARKS, INSPECTION, AND RE-INSPECTIONS, AND ESTABLISHING AN EFFECTIVE DATE.**

A motion was made by Councilmember Stokes to adopt the resolution, seconded by Councilmember Kircher and passed unanimously.



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5. **Council to discuss and take action on AN ORDINANCE ALTERING THE PRIMA FACIE SPEED LIMITS ESTABLISHED FOR VEHICLES UNDER THE PROVISIONS OF § 545.356, TEXAS TRANSPORTATION CODE, UPON THE BASIS OF AN ENGINEERING AND TRAFFIC INVESTIGATION, UPON CERTAIN STREETS AND HIGHWAYS, OF PARTS THEREOF, WITHIN THE CORPORATE LIMITS OF THE CITY OF PATTISON, AS SET OUT IN THIS ORDINANCE; AND PROVIDING A PENALTY OF A FINE NOT TO EXCEED \$200 FOR THE VIOLATION OF THIS ORDINANCE.**

Mayor Garcia stated that ordinance establishes lower speed limits based on a traffic survey conducted by the Texas Department of Transportation.

A motion was made by Councilmember MacCallum to adopt the ordinance, seconded by Councilmember Cobio and passed unanimously.
6. **Council to discuss and take action to set the location of the town hall meeting to be held on Sunday, May 19, 2019.**

A motion was made by Councilmember Stokes to have the town hall meeting held at the Pattison Area Volunteer Fire Department, seconded by Councilmember MacCallum and passed unanimously.
7. **Council to discuss and take action on retaining Global Pest Control for mosquito spraying.**

The Global Pest Control representative shared that the cost of the services would be the same as last year's amount of \$3,750, with spraying done every Tuesday and Thursday from approximately 9:00 – 10:30 PM depending upon the weather. Mayor Garcia asked for a formal written contract with Global Pest Control as well as a copy of insurance for the City. The item was tabled for the next meeting.
8. **Council to discuss and take action on destruction of out of date city records.**

Councilmember Wayne Kircher provided an update to the Council on the activities associated with the records review with Deputy City Secretary Molloy. Based on the current records retention schedule the recommendation was made to destroy 3 boxes containing Banking Records, Fiscal Audit working papers and Accounts Receivable records from 1984 – 2011.

A motion was made by Councilmember Stokes to approve the destruction of the requested records, seconded by Councilmember MacCallum and passed unanimously.
9. **Council to discuss and take action on adopting current records retention policies.**

Deputy City Secretary Molloy recommended that the City Council adopted the most current Texas State Library and Archives Commission retention schedule for local governments updated on April 17, 2016.



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A motion was made by Councilmember Stokes to adopt the updated records retention schedule, seconded by Councilmember MacCallum and passed unanimously.

**10. Council to discuss and take action on Scheduling a planning commission workshop.**

A motion was made by Councilmember Stokes to hold a planning commission workshop on Sunday, May 19, 2019 from 1:00 – 2:00 PM at the Pattison Area Volunteer Fire Department. The motion was seconded by Councilmember MacCallum and passed unanimously.

**11. Council to discuss Community Events.**

Mayor Garcia provided details on the 2<sup>nd</sup> Annual National Take Back Day and Shredding Event sponsored by the City of Pattison in partnership with Allegiance Bank, the Waller County Sheriff's Office and Precinct 4 Deputy Constable Joe Trimm to be held from 10 AM – 2 PM on Saturday, April 27, 2019

Councilmember Kircher asked for more details on the Waller County Memorial Day parade.

Councilmember Frank Cobio shared that the Cinco de Mayo parade would be held in the City of Brookshire on May 5<sup>th</sup>.

**12. Request from council for future agenda items**

Items discussed were an update on pothole repairs, the status of street signs, requesting assistance from the state for traffic control with the traffic being diverted through the city due to the on-going I-10 construction and ensuring vendors providing services in the city such as waste disposal are appropriately noting the City of Pattison for the sales tax.

**VI.**

**Adjourn Meeting**

Mayor Garcia adjourned the meeting at 8:02 PM.

Mayor, Joe Garcia

Deputy City Secretary, Christa M. Molloy