



**CITY OF PATTISON
P.O. BOX 223, PATTISON, TX 77466**

**CITY COUNCIL MINUTES
NOVEMBER 7, 2017 REGULAR MEETING**

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I. Call meeting to Order

A regular meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. in the Royal ISD Administration Building, located at 3714 FM 359, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia.

Councilmember: Fred Branch, Mikel Leff, Robert MacCallum, Seth Stokes. Council Member Frank Cobio was excused.

Also Present: City Attorney, Lora Lenzsch, City Secretary, Lynda L. Fairchild, Dottie Dumas and Carolyn Kitzman

II. Invocation

Dottie Dumas gave the invocation

III. Pledge of Allegiance

Mayor Garcia and Councilmember MacCallum led the pledges.

IV. Citizens Comments – No action can be taken:

Citizens who desire to address the City Council will be limited to Three (3) Minutes.

Carolyn Kitzman discussed Ave, J and the need for the road to be repaired. She stated that Ave. J didn't have a drainage problem but that the road has been needing repairs for years and ask the council to please vote to do these repairs.

V. Consent Agenda

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Council Member may request one or more items to be removed from consent agenda for a separate discussion and action.

- 1. Consent and approval of minutes from the October 3, 2017 regular meeting and the October 12 and October 17, 2017 Special meetings.**
- 2. Consent and approval of the finance and income report for November 2017.**
- 3. Consider and take possible action to approve checks paid and payables.**

A motion was made by Councilmember Branch to approve the consent agenda as presented. It was seconded by Councilmember Stokes. The motion passed unanimously.



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VI. Business:

- 1. Discuss and take possible action to award bid for furnishing all plant, labor, material and equipment and performing all work required for the construction of Pattison paving and drainage improvements from bids received and opened on October 12, 2017**

A motion was made by Councilmember MacCallum to approve resurfacing Ave. F and part of Ave. E and to widen both to 16 ft. except at the top of the road to 18 ft. with 6 inches of topping and the two culverts replaced on Ave F. It was seconded by Councilmember Stokes. The motion passed unanimously.

Mr. Kalkomey will take this proposal back to the contractor for their approval. This item will be on the agenda at the special meeting to be held on November 16, 2017.

- 2. Discuss and take action to authorize the Mayor to enter into a Professional Services Agreement with Jones & Carter.**

A motion was made by Councilmember Leff to authorize the Mayor to enter into a Professional Services Agreement with Jones & Carter. It was seconded by Councilmember Stokes. The motion passed unanimously.

- 3. Discuss and take action on Second meeting set for November 21, 2017**

A motion was made by Councilmember Leff set the date of the special meeting to November 16, 2017 at 7:00 p.m. It was seconded by Councilmember MacCallum. The motion passed unanimously.

- 4. Discuss 2018 City Budget.**

Mayor Garcia stated that this item would be in the next agenda to discuss before the public hearings.



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VII. Adjourn meeting.

A motion was made by Councilmember Stokes to adjourn the meeting. It was seconded by Councilmember MacCallum. The motion passed unanimously.

Mayor Garcia adjourned the meeting at 8:08 p.m.

Mayor, Joe Garcia

Attest:

City Secretary, Lynda L. Fairchild



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**CITY COUNCIL MINUTES
NOVEMBER 16, 2017 SPECIAL MEETING**

I. Call special meeting to Order

A special meeting of the Pattison City Council was called to order by Mayor Joe Garcia at 7:00 p.m. in the Royal ISD Administration Building, located at 3714 FM 359, Pattison, Texas 77466.

Members Present:

Mayor Joe Garcia.

Councilmember: Fred Branch, Frank Cobio, Mikel Leff, Robert MacCallum, Seth Stokes. Also present were City Attorney, Lora Lenzsch, City Secretary, Lynda L. Fairchild, Richard Foster from Sales Tax Assurance and Craig Kalkomey and Charles Kalkomey from Jones & Carter, INC.

II. Pledge of Allegiance

Mayor Joe Garcia led the pledges.

III. Citizens Comments – No action can be taken:

Citizens who desire to address the City Council will be limited to Three (3) Minutes.

No comments.

IV. Business:

1. Discuss and take action on paying invoice from Jones and Carter for a total of \$6,355.00 for the drainage and road repair project.

A motion was made by Councilmember MacCallum to approve payment to Jones & Carter in the amount of \$6,355.00 for the drainage project. It was seconded by Councilmember Branch. The motion passed unanimously.

2. Discuss and a take possible action to award bid for the full bid amount, for furnishing all plant, labor, material and equipment and performing all work required for the construction of Pattison paving and drainage improvements from bids received and opened on October 12, 2017, and authorize the execution of a change-order for a decreased amount

A motion was made by Councilmember Stokes to award the contract to American Paving Control in the amount of \$464,838.35 for a contract time of 95 calendar days, and approval of Change Order No. 1 (a reduction), resulting in a contract amount of \$272,979.00. It was seconded by Councilmember Leff. The motion passed unanimously.



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3. Discuss proposal from Sales Tax Assurance LLC

A motion was made by Councilmember Stokes to open this item for discussion. It was seconded by Councilmember MacCallum. The motion passed unanimously.

Mr. Richard Fletcher was present to explain what his company Sales Tax Assurance LLC could do to help the city recover or find companies working in the city not paying sales taxes or not paying the correct amount of taxes. His company will go out in the community and find all the businesses and will report all findings to the city in monthly reports. This item will be on the next agenda for consideration.

4. Discuss and take action on cities holiday dinner.

A motion was made by Councilmember Leff to have a holiday open house for the citizens of Pattison to be held on Thursday, December 14, 2017 from 5:30 p.m. to 8:00 p.m. and to authorize Mayor Garcia to contact Mamie's Kitchen to provide refreshments and Appetizers not to exceed \$1500.00. It was seconded by Councilmember Stokes. The motion passed unanimously

5. Discuss and take action to amend the 2017 budget.

A motion was made by Councilmember MacCallum to approve amending the 2017 budget. Add \$725.00 to Line Item: Pest Control and \$1025.00 to Line Item: Attorney Expenses to be moved from Line Item: Accounting Expenses in the amount of \$1750.00. It was seconded by Councilmember Branch to open the discussion. The motion passed unanimously

6. Discuss and take action to set the date for mobility study workshop.

A motion was made by Councilmember MacCallum to set the Mobility Study Workshop for Tuesday, December 5, 2017 at 7:15 P.M. after the regular meeting. It was seconded by Councilmember Leff. The motion passed unanimously



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7. Discuss and take action on an ordinance adopting a fee schedule at the time of submitting a preliminary plat, final plat, construction plans, and inspections for all development.

A motion was made by Councilmember Leff to adopt Ordinance #112 fee schedule ordinance for submitting a preliminary plat, final plat, construction plans, and inspections for all development. It was seconded by Councilmember Branch. The motion passed unanimously

8. Discuss 2018 City Budget.

A motion was made by Councilmember Leff and seconded by Councilmember Stokes to open the discussion. The motion passed unanimously.

Mayor Garcia discussed the proposed budget to be presented for the public hearing to be held on December 5, 2017.

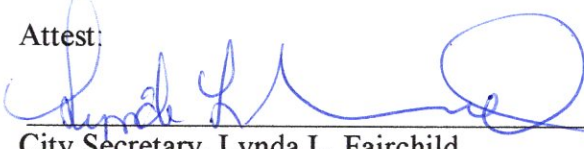
V. Adjourn meeting.

Mayor Garcia adjourned the meeting at 9.00 p.m.



Mayor, Joe Garcia

Attest:



City Secretary, Lynda L. Fairchild