



City of Pattison
P.O. Box 223
Pattison, TX 77466
281-934-3715
Website: www.pattison.texas.gov

City Council Meeting Minutes: May 13, 2026

A City Council Meeting of the City of Pattison was held on Wednesday, May 13, 2026, at 6 p.m. at CITY HALL OF PATTISON, 3410 1ST STREET, Pattison, Texas 77423 for the purpose of considering the following items:

Members Present:

Mayor Daphney Kirby, Councilmembers: Lee Kosina, Frank Cobio, Sandy Buller, Randall Flowers, Anissa McGowan.

Also, Present: Tim Kirwin, City Attorney; Ariel Harris, City Secretary; Craig Kalkomey, City Engineer.

Not Present: Councilmember Joe Garcia

- I. The Meeting was called to Order at 6:00 PM by Mayor Kirby**
- II. Invocation and Pledges of Allegiance led by Mayor Kirby**
- III. Citizens Comments – No action can be taken.**
No public comments.
- IV. Council to approve agenda order or reorder.**

Councilmember Buller made a motion to approve the Agenda order. Councilmember Flowers seconded the motion. Passed unanimously

V. Consent Agenda

Items listed under the consent agenda are considered routine and are generally enacted in one motion. There will be no separate discussion of these items unless a council member requests one or more items to be removed from the consent agenda for a separate discussion and action.

- A. Consent and approval of Minutes from the April 23, 2026 City Council Meeting.**
- B. Consent and approval of the finance report for May 2026.**
- C. Consent and approval of checks paid and payables May 2026.**

Councilmember McGowan made a motion to approve the Consent Agenda. Councilmember Buller seconded the motion. Passed unanimously

VI. Business

- 1. Council to conduct of the May 2, 2026, City of Pattison General Election. Mayor opened the election results and read aloud the total votes for all Mayor, Councilmember Position 1, and Councilmember Position No. 2. Council had a copy of the election results.**



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2. Council to discuss and take action to approve an Ordinance canvassing the returns and declaring the results of the City of Pattison General Election conducted on May 2, 2026. **Councilmember Buller made a motion to approve the canvass and results of the City of Pattison General Election in which Daphney Kirby was elected Mayor, Lee Kosina was elected for Councilmember Position No. 1 and Charlie Keel was elected for Councilmember Position No. 2. Councilmember McGowan seconded the motion. Passed unanimously. Councilmember Lee Kosina then took her place on Dias and was present for the remainder of the meeting. Charlie Keel passed away after the election but before the canvass creating a vacancy in Councilmember Position No. 2.**
3. Mayor and Council to recognize departing councilmembers and hear comments from same. **Mayor Kirby presented departing councilmember, Frank Cobio with an award on behalf of the City of Pattison for his years of service. Former Councilmember, Joe Garcia, was not present and thus unable to receive his award during the meeting. No action.**
4. City Engineer to present updates on City projects. **Craig Kalkomey presented City project updates. A report is expected from LJA at the June City Council Meeting to include updates regarding the FMA Master Drainage Plan. No action.**
5. Council to discuss and take possible action to award or reject bids for a construction contract for Pattison Drainage Project, TXCDBG Contract #CDV23-0302, in Pattison, within Waller County, Texas. **Councilmember Buller made a motion to approve the award of a contract to Craig & Heidt, not to exceed \$284,726.70 and to be completed within 45 days. Councilmember McGowan seconded the motion. Passed unanimously.**
6. Council to discuss and take possible action on a City Procurement and Purchasing Policy. **Councilmember McGowan made a motion to accept and approve the proposed City Procurement and Purchasing Policy. Councilmember Flowers seconded the motion. Passed unanimously.**
7. Council to discuss and take possible action on November 2026 City Council Meeting Date **Councilmember McGowan made a motion to amend the November 2026 City Council Meeting Date to November 19th, 2026. Councilmember Flowers seconded the motion. Passed unanimously.**
8. Council to discuss and take possible action on participating in National Night Out 2026. **Councilmember McGowan made a motion to not participate in National Night Out**



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2026. Councilmember Kosina seconded the motion. Passed, with Councilmember Flowers voting against.

9. Council to discuss and take possible action on November 2026 City Council Meeting Date
 - a. Minor Plat

Councilmember Kosina made a motion to approve the minor plat as recommended by the Planning Commission. Councilmember McGowan seconded the motion. Passed unanimously.

10. Council to discuss and take possible action on Resolution to accept Petition from Enclave Gassner Tract, LLC and include an area into the extraterritorial jurisdiction of the City of Pattison, Texas being approximately 0.8296 of one acre. **Councilmember Buller made a motion to accept Petition from Enclave Gassner Tract, LLC to include the area into the extraterritorial jurisdiction. Councilmember McGowan seconded the motion. Passed unanimously.**

11. Mayor provided Updates on and discussion with City Council on the following:
 - a. Texas Municipal League Conference 2026

12. Request from council for future agenda items, announcements, comments.
 - a. **Councilmember Flowers requested a TXDOT Update**
 - b. **Councilmember Buller requested the City acknowledge the passing of Charlie Keel on the City website and social media.**

VII. EXECUTIVE SESSION: A closed meeting will be held concerning the following item(s):

Texas Government Code, Section 551.074, Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of an employee.

- City Secretary

VIII. Reconvene.

Reconvene into regular session and consider action, if any, on items discussed in Executive Session. **Councilmember McGowan made a motion to approve a hybrid work schedule for the City Secretary at the Mayor's discretion. Councilmember Buller seconded the motion. Passed unanimously.**

VII. Adjourn meeting.

The meeting was adjourned at **7:33 p.m.**



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Mayor, Daphney Kirby

Attest:

City Secretary, Ariel Harris